

Agenda for Annual Parish Council Meeting

South Croxton Parish Council

Members of South Croxton Parish Council are hereby summoned to the meeting on Monday 13th May 2024 at 6.30 pm in the Village Hall

Members of the Public are welcome to attend

Note: Agenda/Working documents are accessible via Parish Council website

<https://www.southcroxtonparish.org.uk>

1. Welcome to the meeting
2. Election of Chairman, Vice Chairman, and Councillors – Signing Acceptance of Office.
3. Apologies for absence
4. Disclosures of Interest/Dispensation
5. Approve and sign minutes of the Parish Council meeting held on 8th April 2024
6. Councillors Reports – County Councillor/Wreake Valley CBC
7. Matters Arising from Minutes of the Meeting held on 8th April 2024
8. Planning Matters – update
9. Financial matters:
 - a) Bank Accounts and Reserves

<u>Statement Current Account Balance</u>	£2311.27 (Statement to 05/04)
Estimated Income to year end	£13110.18
Total	£15421.45
Uncleared Cheques	£ 1543.70
Estimated spend to year end	£10770.27
Estimated Current Account Balance yr/end	£ 3107.48
<u>Statement Reserve Account Balance</u>	£18050.84 (Statement to 05/04)

- b) Cheques to be approved:

Insurance	£ 402.92	Chq No 1154
Clerks Wages (Apr)	£ 268.73	Chq No 1155
Village Hall Rent (Mar/May)	£ 110.00	Chq No 1156
HMRC	£ 67.00	Chq No 1157
St Johns	£ 750.00	Chq No 1158
Grass	£ 220.00	Chq No 1159
LRALC	£ 317.94	Chq No 1160
Total Amount	£2136 59	

10. Annual Governance and Accounting Statements – (Unsigned Copies previously circulated to councillors)
 - a) Certificate of Exemption - Declaration
 - b) Internal Auditors Report
 - c) Section 1 – Annual Governance Statement
 - d) Section 2 - Accounting Statement
 - e) Explanation of Variances
 - g) Bank Reconciliation
 - h) Notice of the period of exercise of Public Rights
 - i) Conclusion of Audit Statement
11. Police Report
12. Clerks Report
13. ACV Request
14. Digital Banking/Direct Debit/.GOV.UK
15. Play a Part – pathway
16. Correspondence Received
17. Opportunity for members of public to speak (limited to 3 minutes pp)
18. Date of next meeting – Monday 3rd June 2024

Stephen Johnson - Clerk -South Croxton Parish Council (Agenda published 7th May 2024)

Agenda Signed by Parish Clerk *Stephen Johnson*