

Agenda - Annual Parish Council Meeting

South Croxton Parish Council

Members of South Croxton Parish Council are hereby summoned to the Annual Parish Council meeting on Monday 16th May 2022 at 6.15 PM

Members of the Public are welcome to attend

If attending we recommend you should wear a face mask and on entry sanitize your hands using the materiel supplied.

Note: the agenda/working documents are accessible via the Parish Council website.

1. Welcome to the meeting
2. Election of Chairman and Vice Chairman and signing of Acceptance of Office
3. Apologies for absence
4. Disclosures of Interest and Dispensation by Councillors – sign new Register of Members Interests (Note New Code of Conduct)
5. Approve and sign minutes of the Parish Council meeting held on 4th April 2022
6. Borough Councillors Report
7. Planning Matters
8. Financial matters as follows:

a) Bank Accounts and Reserves

Statement Current Account Balance	£	9561.22
Estimated Income to year end	£	5993.27
Total	£	15554.49
Estimated spend to year end	£	8174.61
Estimated Current Account Balance	£	7379.88
Statement Reserve Account Balance	£	17370.18

b) Cheques to be approved and at meeting:

HMRC (Apr)	£ 58.40	Chq No.1021
Clerk Wages (Apr)	£ 233.67	Chq No. 1022
LRALC (Membership)	£ 174.04	Chq No. 1023
Village Hall Rent	£ 55.00	Chq No. 1024
Insurance	£ 338.17	Chq No. 1025

Total Value

£ 859.28

c) Insurance

9. Audit – Annual Governance Statement and Accounting Statements – Unsigned Copies circulated to councillors
 - a) Certificate of Exemption - Declaration
 - b) Submit Internal Auditors Report
 - c) Section 1 – Annual Governance Statement
 - d) Section 2 - Accounting Statement
 - e) Explanation of Variances
 - g) Bank Reconciliation
 - h) Notice of the period of exercise of Public Rights
8. Approve amendment to Clerks Contract – increased working hours - (Reference SC 26 21 at 8th February 2021 meeting)
10. Opportunity for members of public to speak
11. Date of next meeting – 6th June 2022

Stephen Johnson - Clerk to South Croxton Parish Council (Agenda published on 10th May 2022)