

Agenda for Annual Parish Council Meeting

South Croxton Parish Council

Members of South Croxton Parish Council are hereby summoned to the meeting on Monday 26th June 2023 at 6.30 pm in the Village Hall

Members of the Public are welcome to attend

Note: Agenda/Working documents are accessible via Parish Council website

<https://www.southcroxtonparish.org.uk>

1. Welcome to the meeting
2. Election of Chairman, Vice Chairman, and Councillors signing Acceptance of Office form
3. Apologies for absence
4. Disclosures of Interest/Dispensation – complete Register of Register of Members Interests form
5. Approve and sign minutes of the Parish Council meeting held on 3rd May 2023
6. Councillor – Wreake Valley CBC - Report
7. Matters Arising from Minutes of the Meeting held on 3rd May 2023
8. Planning Matters – update
9. Financial matters:

- a) Bank Accounts and Reserves

<u>Statement Current Account Balance</u>	£10,282.45 (Statement to 05/06)
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Estimated Income to year end	£ 6089.59
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Total	£16372.04
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Uncleared Cheques from last meeting	£ 55.00
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Estimated spend to year end	£ 7382.70
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Estimated Current Account Balance @ yr/end	£ 8934.34
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<u>Statement Reserve Account Balance</u>	£18924.36 (Statement to 05/06)
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- b) Cheques to be approved at meeting (inc. delegated)

SEE SEPARATE SHEET at meeting **Total Amount £ 2343.73**

10. Annual Governance and Accounting Statements –
(Unsigned Copies previously circulated to councillors)

- a) Certificate of Exemption - Declaration
- b) Internal Auditors Report
- c) Section 1 – Annual Governance Statement
- d) Section 2 - Accounting Statement
- e) Explanation of Variances
- g) Bank Reconciliation
- h) Notice of the period of exercise of Public Rights
- i) Conclusion of Audit Statement

11. Police Report

12. Clerks Report

13. Play a Part – pathway

14. Correspondence Received

15. Opportunity for members of public to speak (limited to 3 minutes pp)

16. Date of next meeting – Monday 31st July 2023

Stephen Johnson - Clerk -South Croxton Parish Council (Agenda published 20th June 2023)

Agenda Signed by Parish Clerk *Stephen Johnson*