

Annual Parish Council Meeting Agenda

South Croxton Parish Council

Members of South Croxton Parish Council are hereby summoned to the Annual Parish Council meeting on Monday 17th May 2021 at 6.15 PM

Members of the Public are welcome to attend

Covid – 19. Please note that a Risk Assessment has been carried out to ensure that we are working in compliance with the latest Government 'Safer Workplaces Guidance'. If you attend you are required to wear a face mask (or display official evidence to explain why you are unable to do so), on entry sanitize your hands using the material supplied, and read Covid Protection notices on display.

N.B. This meeting has been limited in scope due to Covid restrictions. Should any urgent Planning Matters or other issues arise before the next meeting they will be dealt with by Extraordinary Meeting.

Note: the agenda/working documents are accessible via the Parish Council website.

1. Welcome to the meeting
2. Election of Chairman and Vice Chairman and signing of Acceptance of Office
3. Apologies for absence
4. Disclosures of Interest and Dispensation by Councillors – Confirm Register of Members Interests
5. Approve and sign minutes of the Virtual Parish Council meeting held on 6th April 2021
6. Financial matters as follows:

a) Bank Accounts and Reserves

Statement Current Account Balance	£	7441.91
Estimated Income to year end	£	5896.16
Total	£	13338.07
Estimated spend to year end	£	10702.36
Estimated Current Account Balance	£	2635.71
Statement Reserve Account Balance	£	15922.56

b) Cheques to be approved and at meeting:

HMRC (May)	£	57.20	Chq No. 961
Clerk Wages (May)	£	229.67	Chq No. 962
Insurance	£	335.84	Chq No. 963

Total Value

£ 622.71

7. Audit - submit Internal Auditors Report and AGAR (Annual Governance and Accountability Return) Part 2
 - a) Certificate of Exemption
 - b) AGAR Part 2
8. Opportunity for members of public to speak (please email your comments to the Clerk following the meeting – clerk@southcroxtonparish.org.uk)
9. Date of next meeting – 14th June 2021

Stephen Johnson - Clerk to South Croxton Parish Council (Agenda published on 11th May 2021)