

South Croxton Parish Council

Minutes of the Parish Council Meeting held on Monday 3rd April 2023 at 6.00 pm in the Village Hall

Councillors present: Cllr Elizabeth Norton, Cllr Steve Goodger, Cllr Dave Morris

In attendance: Clerk – Mr SC Johnson, Members of the Public – 1

SC 046 23 Welcome

The Chairman welcomed those present at the meeting.

SC 047 23 Apologies for Absence

The meeting resolved to accept the apologies of the following Member, Cllr Newbury.

SC 048 23 Disclosure of Interests and Dispensation by Councillors for this meeting

No Disclosure of interests or dispensations were declared at the start of or during the meeting.

SC 049 23 Approve by resolution and sign Minutes of Parish Council meeting held on 6th March 2023

The minutes, circulated before this meeting, were approved by resolution – proposed by Cllr Norton, seconded by Goodger, no objections. The minutes were signed by the Chair, Cllr Morris. The Clerk to add the minutes to the website and file a copy.

SC 050 23 Borough Councillors Report

Cllr Grimley made his report to the meeting, a copy is attached at the end of these minutes.

SC 051 23 Matters Arising from meeting minutes of 6th February 2023

SC 039 23

Kings Lane footpath diversion – email from Safe and sustainable travel on 30th March informed that agreement has been reached for the current stile to be replaced with a kissing gate funded by LCC.

SC 040 23

Emails to the remnant of the Play a part steering group requesting comments on the proposed pathway in the playing field remain unanswered.

SC 041 23

A representative of the beat team at the meeting on 3rd April has been requested.

SC 042 23

Information from Westcotec is included in the Clerks report.

A reminder that road repairs on School Lane to be carried out by Severn Trent are to commence on 17th April 2023 for 2 days.

SC 052 23 Elections Parish – 4th May 2023

Councillors were reminded to hand in their nomination papers at Charnwood Borough Council offices by 1600 hours tomorrow, 4th April 2023. For those not present a request was made that they be reminded today. Cllr Goodger informed the meeting that he will resign at the end of this election period due to moving away from the village.

SC 053 23 Planning Matters for meeting on 3rd April 2023

Travellers site - A report from the Planning Department has been approved to move forward with enforcement action relating to the following items:

1. Unauthorised Change of Use relating to temporary planning permission.
2. Tipping of hardcore and waste to raise land levels.
3. Construction of a building/structure with veranda on the land.

Confirmed:

Chairman

Date:

4. Construction of other development, which includes but is not limited to fencing, hardstanding, dayroom building and dog kennels.

The report will now go the legal department at Charnwood before an Enforcement Notice can be served. Once served the landowner has 6 months to comply. The landowner has a right of appeal to the Planning Inspectorate. See also Borough Councillors Report at the end of these minutes.

P/21/2154/2 Proposed change of use of land on 3 Turns Lane to livery business with associated equestrian buildings including shelter (retrospective), 2 No stables (retrospective) and hay store (retrospective) as well as 3 No stables and backroom and temporary siting of tourer caravan to provide toilet facility and storage container. This application is classified as REGISTERED. The planning officer handling this application, reports that there is further diversity work needed.

P/22/1640/2 Change of use of land on Kings Lane from Agricultural to Agricultural/Equestrian to include livery, provision of menage, formation of parking/turning area and siting of mobile home. (Resubmission of P/21/1949/2). Classified as REGISTERED, - no change to status since last meeting.

P/22/1211/2 - 1 School Lane - Tree works in conservation area – Classified as REGISTERED. No change in status since last meeting.

P/22/1703/2 - 85-87 Main Street - Tree works in conservation area – Classified as RE -REGISTERED. No change since last meeting.

P/23/0115/2 - The Golden Fleece 77 Main Street South Croxton Leicestershire LE7 3RL - Application to determine if prior approval is required for the change of use from commercial, business and service (use class E) to dwelling (use class C3) (GPDO Class MA). The Clerk was requested to send a report to the Planning Department in response to this application pointing out concerns about the change of use from business to dwelling doesn't make sense as there is a bistro/delicatessen operating from the building. The block plan for the new dwelling shows the provision of parking for the proposed flat and dwellings plus 6 spaces for the bistro/delicatessen. Parish Council have concerns about parking arrangements being insufficient. The delicatessen would and does produce a log jam parking situation in the village at peak times affecting highway safety. There is a capacity to serve more than 60 customers per day creating significant traffic flow for Kings Lane during the trading hours. There is no provision for waste disposal from the business. The proposal to 're install' an external door to the front elevation conflicts with the fact that there never has been a door in that opposition as shown on historic photographs of the building. The door would exit at the front onto a narrow pathway onto the busy Main Street and is not considered appropriate to the design or appearance of the building frontage which has existed since early times

P/23/0114/2 The Golden Fleece 77 Main Street South Croxton Leicestershire LE7 3RL - Erection of single storey dwellinghouse, with associated parking and landscaping. The Clerk was requested to send a report to the Planning Department in response to this application pointing out concerns about the capacity of the existing mains sewer to cope with another building and grey and storm water disposal. There is no indication on the plans for soak away location. The layout and density of the proposed development is considered by the parish council to be overcrowded on the site. The parking plan for this proposal adds to the parking problems mentioned in application P/23/0115/2. Use of the adjacent roads to cope with any overspill of the parking is likely to affect local residents and through traffic in this area of the village and thus impacts highway safety

FINANCIAL POSITION STATEMENT FOR MEETING ON 3rd April 2023

Bank Accounts and Reserves

Confirmed:	Chairman	Date:

Statement Current Account Balance

£ 8938.10 03/03

Estimated Income to year end	£ 40.75
Total	£ 8978.85
Uncleared Cheques from last meeting	£ 702.72
Less internal transfer	£ 1445.00
Balance of current account	£ 6831.13
Chqs to be paid on 3 rd April related to March	£ 1362.45
Chqs to be paid on 3 rd April relating to April	£ 55.00
Total	£ 1417.45
Estimated balance of current account at year end	£ 5413.68

Statement Reserve Account Balance

£17430.57 (Statement to 03/03)

Internal transfer	£ 1445.00
Bank Interest for March 2023	£ 15.68
Total	£ 18891.25 (confirmed by interim bank statement)

The financial statement was checked as agreeing with the current bank statements by Cllr Goodger.

Cheques to be paid at this meeting:

HMRC (Mar)	£ 62.60	Chq No1078
Clerks Wages (Mar)	£ 251.13	Chq No1079
Village Hall Rent (April)	£ 55.00	Chq No1080
Maintenance	£ 23.00	Chq No1081
Street Lighting (2022 – 2023)	£ 771.61	Chq No1082
TP Jones – (Payroll Jan – March 2023)	£ 56.70	Chq No1083
LRALC	£ 197.41	Chq No1084

Total Amount £ 1417.45

The meeting discussed the payments which spread across the end of the financial year. Councillors resolved to apportion payments to the relevant year in the financial records thus the amount for April 2023 (the 2023-2034 year) amounted to £55.00, and the cheques for March 2023 (the 2022-2023 year) £1362.45. The revised layout for the current year which lists the relevant payments is shown following, the previous year revised layout lists the payments for the 2022-2023 year.

REVISED ACCOUNTS AT 3rd April 2023

CATEGORIES	PRECEPT	ESTIMATE			-USPND OVER SPEND
		SPEND TO DATE	SPEND TO YR END	TOTAL YR END	
PAYROLL SERVICE	230.00	0.00	230.00	230.00	0.00
OFFICE EXPENSES	200.00	0.00	200.00	200.00	0.00
WEBSITE	372.00	0.00	372.00	372.00	0.00
CLERKS SALARY	3060.00	0.00	3060.00	3060.00	0.00
DEV ACCUMULATOR FUND	945.00	0.00	945.00	945.00	0.00
INSURANCE	340.00	0.00	340.00	340.00	0.00

Confirmed: _____ Chairman Date: _____

PLAYING FIELD INSP/MAINT	500.00	0.00	500.00	500.00	0.00
PLAYING FIELD MOW/STRIM	1400.00	0.00	1400.00	1400.00	0.00
SUBSCRIPTIONS	215.00	0.00	215.00	215.00	0.00
STREET LIGHTING	771.61	0.00	771.61	771.61	0.00
VH RENT	550.00	55.00	495.00	550.00	0.00
DEFIBRILLATOR	300.00	0.00	300.00	300.00	0.00
HMRC	764.00	0.00	764.00	764.00	0.00
TRAINING BUDGET	150.00	0.00	150.00	150.00	0.00
ELECTION RESERVE	0.00	0.00	0.00	0.00	0.00
INTERNAL AUDITOR	220.00	0.00	220.00	220.00	0.00
RESERVE ACCOUNT TOP UP	500.00	0.00	500.00	500.00	0.00
CLERK HTG/LIGHTING	120.00	0.00	120.00	120.00	0.00
NORTON A/V PRODUCTS	100.00	0.00	100.00	100.00	0.00
TOTALS	10737.61	55.00	0.00	10737.61	0.00
CONTINGENCY	1013.39	0.00	0.00	0.00	0.00
TOTALS	11751.00	55.00	0.00	10737.61	0.00

<u>BANK BALANCES 3rd April 2023 meeting</u>		
CURRENT ACCOUNT BALANCE	8938.10	
LESS UNPRESENTED CHQS	702.72	
LESS TRANSFER	1445.00	
CURRENT ACCOUNT BALANCE	6790.38	SUPPORTED BY INTERIM BANK STATEMENT
RESERVE ACCOUNT BALANCE	17430.57	
TRANSFER	1445.00	
Interest March 2023	15.68	
	18891.25	SUPPORTED BY INTERIM BANK STATEMENT

SC 055 23 Review Orders and Regulations

The following South Croxton Parish Council Orders and Regulations have been reviewed and were presented to the meeting. The Parish Council resolved to approve the documents as shown following:

Asset Register
Publication Scheme
Business Continuity Plan
Complaints Procedure
Equality and Diversity Policy
Financial Regulations
Risk Assessment
Members Code of Conduct
General Data Protection Regulations (GDPR)
Standing Orders
South Croxton Parish Council – Grant Policy

SC 056 23 Kings Lane (FootPath) – Update

The new kissing gate to replace the existing stile will be funded by LCC from 2023 – 2024 budget.

SC 057 23 Play a Part – Pathway Update

Confirmed:	Chairman	Date:

The markings for an access path up the bank, (think ski slalom flags) has been approved by Councillors. The Council resolved to authorise the Clerk to prepare drawings and a specification and invite contractors invited to quote for the work. A grant will be applied for when the costs are known. In areas where needed hand rails will be installed as appropriate.

SC 058 23 Police Report

No reports of crimes in the area have been received from the Police.

SC 059 23 Clerks Report

Contact with Westcotec has confirmed that the lowest speed detected is 27mph. They have also provided a link to the software enabling download of data from the device.

SC 060 23 Kings Coronation

Following discussion Council resolved to donate the sum of £500.00 toward Village Hall costs in arranging appropriate celebration of the official coronation day.

SC 061 23 Correspondence Received

Email information has been distributed as appropriate since the last meeting.

SC062 23 Opportunity for Members of the Public to speak (Limited to 3 minutes)

A Member of the public expressed a view concerning

SC 063 23 Date of next meeting

The Annual Parishioners meeting will be held on 15th May at 6pm in the Village Hall at South Croxton

The Annual Parish Meeting will be held on 15th May 2023 at 6.30 pm in the Village Hall at South Croxton.

This meeting closed at 7.00 pm.

Items for inclusion in future agenda

Play a Part project, Travellers Site

Councillor Daniel Grimley, Queniborough Ward



Welcome to my latest round up of news from Charnwood.

It was good to attend the Fire Engagement Day at the Golden Fleece a few weeks ago and to see a good turnout from the village. Coincidentally two of the fire officers there had called round to my house for a fire safety check just before Christmas. The fire safety checks are really important and available to residents. Details of the fire safety checks can be found at

<https://leics-fire.gov.uk/your-safety/at-home/>

Traveller Site Update

Just to advise the Parish Council that myself and Councillor James Poland have signed off a report from the Planning Department to move forward with enforcement action relating the items listed below:

1. Unauthorised Change Of Use relating to temporary planning permission.
2. Tipping of hardcore and waste to raise land levels.
3. The construction of a building/structure with veranda on the land.
4. The construction of other development, which includes but is not limited to fencing, hardstanding, dayroom building and dog kennels.

Confirmed:	Chairman	Date:

The report will now go the legal department at Charnwood before an Enforcement Notice can be served. I am not sure of the timescale, but the legal department has a high workload.

Once the Notice is served then the landowner has 6 months to comply. The landowner has a right of appeal to the Planning Inspectorate which would suspend the Enforcement Process.

Look out for your local elections poll card

Poll cards for the upcoming local elections in May will begin to drop onto doorsteps across the borough from March 28th.

Charnwood Borough Council has 52 councillors across 24 wards with all seats being up for election on Thursday, May 4.

Elections will also be held on the same day for any contested seats in all of the 27 parish and town councils in the borough.

Residents are being encouraged to keep an eye out for their poll card and to check it carefully as there have been some changes to polling station locations. This information can also be found by visiting My Charnwood and entering your address.

The poll card will also advise which ward you are voting in as the electoral wards for Charnwood are changing for the May elections.

The changes follow a review by the Local Government Boundary Commission for England which included a consultation.

South Croxton is part of the new Wreake Valley Ward and electors will have a chance to elect 3 councillors. The Wreake Valley Ward consists of the majority of the East Goscote, Queniborough, and Wreake Villages Wards together with part of Syston.

In addition, there will be information on the poll card about the requirement to bring photo ID when voting at a polling station. The new requirement has been introduced by the UK Government.

It means voters across England will need to show an accepted form of photo ID when voting at polling stations for local elections.

For further information about local elections and the introduction of photo ID can be found on the Council's dedicated elections page.

To stay up to date with the latest news about the local elections in Charnwood, please sign up to our email alerts at: www.charnwood.gov.uk/email_alerts

You can follow me on Twitter @dangrimley, email cllr.daniel.grimley@charnwood.gov.uk, facebook: Cllr Daniel Grimley or tel. 01162600899. Post c/o Member Services, Charnwood Borough Council, Southfields, Loughborough, Leicester, LE11 2TX.

Cllr. Daniel Grimley

Charnwood Borough Councillor for Queniborough Ward (including Barkby, Barkby Thorpe, Beeby, Hamilton Lea, Queniborough, South Croxton and part of Thorpebury)

Confirmed:	Chairman	Date: