

# South Croxton Parish Council

## Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> January 2020

### at 6.00 pm in South Croxton Village Hall

Councillors present: Cllr JoAnn Charles (Chair), Cllr Elizabeth Norton, Cllr Paul Gant, Cllr Stephen Goodger, Cllr Dave Morris, PC Harkerat Sanghera

In attendance: Clerk – Mr SC Johnson

Meeting opened at 6.00pm.

#### 1. Welcome

Chairman, Cllr Charles opened the meeting and welcomed all present.

#### 2. Apologies for Absence

Cllr Brenda Seaton (email), Cllr Danial Grimley (email)

#### 3. Disclosure of Interests by Councillors for this meeting

There were no disclosures made at the start of or during this meeting.

#### 4. Agree Minutes of meeting held on 9<sup>th</sup> December 2019

The minutes were, Proposed Cllr Norton, Seconded Cllr Gant, unanimously approved by Councillors and duly signed by the Chair. Clerk to add the minutes to the website and file the copy.

#### 5. Matters Arising from minutes of meeting held on 9th December 2019

None – carry forward items covered in Agenda for January 2020 meeting.

#### 6. Planning Matters

No new reports for this meeting.

#### 7. Financial Matters

a) Bank Accounts and Reserves	
Current Account Balance statement)	£ 12392.48 (Nov/Dec
Estimated Income to yr end REFUND)	£ 1098.36 (VAT
Total	£ 13490.84
Estimated spend to yr end	£ 5013.40
Balance	£ 8477.44
Reserve Account Balance	£ 9407.31

Confirmed:

Chairman

Date:

b) Cheques to be signed this meeting		
HMRC (December)	£ 33.60	Chq No. 883
Clerk Wages (December)	£ 133.97	Chq No. 884
Clerks Expenses (December)	£ 14.48	Chq No. 885
TP Jones (Payroll)	£ 54.00	Chq No. 886

**Total Value** **£ 236.05**

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Discussion centred around the figure showing the estimated spend to the end of the financial year and it was concluded that this amount (£5013.40) should include the grant for the Play a Part project (£3950.00). Although the latter was included in the revised layout of the accounts Cllrs requested that shown as part of the estimated spend in future presentations.

Thus:	Estimated spend to yr end	£ 8963.40
	Balance	£ 4527.44

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Cllrs also asked for a detailed presentation of the items remaining to be spent to the end of the financial year; these details are already available on the revised layout and will be distributed to Cllrs prior to the next meeting. Further the Clerk was requested to provide a breakdown of the Reserve account and status of the CCF and Development funds before the next meeting.

c) Precept for 2020/2021

A proposed spreadsheet was tabled for discussion. Changes were agreed and the resultant precept amount of £11751 was unanimously agreed.

PRECEPT revised at meeting on 6th January 2020

PRECEPT

Confirmed:

Chairman

Date:

	2020/21
Payroll services	216.00
Office expenses	350.00
Website	372.00
Clerks Salary	1787.00
Dev Accumulator Fund	945.00
Insurance	331.00
Play equipment, Insp & Maint	350.00
Playing Field Mowing	1200.00
Subscriptions	250.00
Street Lights	868.00
Village Hall Rent	550.00
CCF	2615.00
Solr Fees	650.00
HMRC	447.00
Training	150.00
Election Reserve	0.00
Audit Fees	170.00
Reserve Fund Top up	500.00
CONTINGENCY	0.00
<b>Total</b>	<b>11751.00</b>

d) Letter to effect Bank transfer

Following revisions made as indicated above it was decided that a transfer between Current and Reserve accounts was now unnecessary.

8. Play a Part Project - update

A quotation for ongoing work had been received from RCC (Rural Community Council). An application for funding for up to 10 days of professional consultancy to support with phase 2 of the project is to be applied for from Charnwood Community and Development Grants Round 4 amounting to £4788.00 inc VAT. RCC will be applying direct to CBC for the grant following approval given by the Parish Council within the timescales stated. The Clerk has requested from RCC an update of the project progress including assurance of the completion of the feasibility report on time.

9. Clerks Report

Playing Field grass cutting – information to be obtained from the contractor regarding the current status of the work and submission of an invoice as none had been received since the contract start.

Confirmed:	Chairman	Date:
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Parish Council Grant applications – reported at the December meeting as awaiting end of year accounts. An application was tabled at the meeting for a grant to the South Croxton branch of the Women’s Institute. The amount of the grant applied for is £150.00. Clerk to process.

10. Local Police Report

No Crimes or RTA’s reported during the last 5 weeks. However speed checks are in prospect for villages during 2020.

11. Void

12. Notice Boards

Three quotations are being sought for a replacement of the Notice Board adjacent to the obelisk.

13. Drains

Further overflowing drains reported a) outside 38 Main Street and b) between School Lane and the entrance to the Jitty. Clerk to action report to Highways.

Investigation of the problems surrounding Queniborough Brook are ongoing.

14. Correspondence received

None to report at this meeting.

15. Opportunity for Members of the public to speak

None present. However a concern was expressed about the white lining on the main road between Queniborough and the turn to South Croxton/Barsby. Clerk to report to Borough Councillor.

16. Borough Councillors Report

Borough Councillor not present due to illness.

17. Items for inclusion on future agenda

Drains, Notice Board.

18. Date of next meeting

Monday 3<sup>rd</sup> February 2020 at 6pm.

Meeting concluded at 1942 hours.

Confirmed:

Chairman

Date: