

# South Croxton Parish Council

## Minutes of the Parish Council Meeting held on Monday 26<sup>th</sup> July 2021 at 6.00 pm in the Village Hall

The meeting was held in the Village hall and proceedings were in compliance with the latest Government 'Safer Working Places' guidance.

Councillors present: Cllr Dave Morris (Chairman), Cllr Elizabeth Norton, Cllr Stephen Goodger, Cllr Dan Fry.

Members of the Public: 0

In attendance: Clerk – Mr SC Johnson

### **SC 94 21** Welcome

Cllr Morris opened the meeting and welcomed all present.

**SC 95 21** Apologies for Absence: Cllr Vicki Newby (Via Councillors)

**SC 96 21** Disclosure of Interests and Dispensation by Councillors for this meeting

No interests or dispensations were declared at the start of or during the meeting.

**SC 97 21** Approve by resolution and sign Minutes of the Parish Council meeting held on 21<sup>st</sup> June 2021

The minutes, circulated before this meeting, were approved by resolution – proposed by Cllr Morris, seconded by Cllr Goodger, no objections. The minutes were signed by the Chair Cllr Morris. Clerk to add the minutes to the website and file the copy.

**SC 98 21** Borough Councillors Report

No report received.

**SC 99 21** Matters Arising from minutes on 21<sup>st</sup> June

SC 80 21

New Councillor Register of Interests now logged at Charnwood Borough Council website and accessible from Parish Council Website.

SC 83 21

Updates on Travellers site progress requested from Planning Department  
BT Kiosk maintenance to commence in August 2021.

SC 84 21

Dog Training Unit – No further news, with Planning Department and may result in formal Action.

SC 86 21

Review and Distribution of Polices in progress.

SC 87 21

Update on Kings Lane foot path included in Agenda item 11 of this meeting.

SC 91 21

Records of South Croxton Village History – no response to date. A notice will be placed on the Notice Board and on the Parish Council website.

Confirmed:

Chairman

Date:

## **SC 100 21 Planning Matters**

\*P/21/0493/2

Additional storey to existing rear extension at 40 Main Street. Status is now Grant Conditionally - Concern was about additional car parking in an already confined area.

P/21/1331/2 32 Main Street (New) Registered status, Single Storey first floor rear side extension. Councillors had no objections to this application.

\*Travellers site update – Meeting was arranged for 14<sup>th</sup> April 2021 with Planning Officer, Travellers Agent, and LCC Traveller Liaison Officer, which should bring some clarity and applications for the site. Email from Planning dated 30<sup>th</sup> April 2021 reported on the meeting when it was agreed that hardcore at the bottom of the site should be removed and outstanding details are to be resolved. Further checks about moving additional caravans on to the site are to be confirmed. Clerk has requested an update from Planning for the meeting and reported on 02.08.2021 that another new large building has been erected.

\*Dog Training Unit – the matter is with Planning now and may result in formal action. Activity at the site appears to have been reduced over the last 3 weeks.

\*Councillors noted that field shelters have been/are being erected in the field on the right of 3 turns Lane going out of South Croxton. Clerk to check with Planning Department on legality of these structures.

## **SC 101 21 Financial Matters**

### **FINANCIAL POSITION STATEMENT FOR MEETING ON 26<sup>th</sup> JULY 2021**

#### **a) Bank Accounts and Reserves**

<b><u>Current Account Balance 05/07</u></b>	<b>£ 6333.41</b>
Estimated Income to year end	£ 6021.16 (inc.vat)
Total	£ 12354.57
Estimated spend to year end	£ 8951.88
Uncleared Cheques	£ 642.00
Balance	£ 2760.71
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<b><u>Reserve Account Balance 05/07</u></b>	<b>£ 15922.82</b>
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#### **b) Cheques to be approved at this meeting**

HMRC (Jun 2021)	£ 57.40
HMRC (Jul 2021)	£ 57.40
Clerks Wages (Jun 2021)	£ 229.47
Clerks Wages (Jul 2021)	£ 229.47
Payroll	£ 54.00
Grass Cutting 5 <sup>th</sup> & 19 <sup>th</sup> July	£ 160.00
VH Rent	£ 55.00
<b>TOTAL</b>	<b>£ 842.74</b>

\*The Bank Balances for the Current and Business Reserve Accounts above were confirmed against the Bank Statements by Cllr Fryer.

\*Forms for new Bank signatories were circulated at the meeting as required (3 Councillors), these to be completed by the individual Councillors on the internet. Clerk to confirm authorisations with the bank prior to the September meeting.

\*The Revised Accounts page has been updated and is attached to these minutes.

Confirmed:	Chairman	Date:
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\*Councillors proposed that a review of finances be carried out to determine the remaining expenditure for the financial year with a view to transferring any excess amount to the Reserve Account. The reason for this is the underspend of some items following the Covid year. Proposals are to be circulated by the Clerk to Councillors prior to the next meeting. It is intended that consideration be given to spending on community projects including renewal of football net on the existing playing field and re-instating the Annual Inspection, and assessing the need for additional lighting in parts of the village. Clerk also to request ideas from the community on the Parish Council website.

**SC 102 21 Alignment of CCF control policies**

This is a clarification of the current status of the Community Contribution Fund, which requests a resolution by this meeting to stand down the subcommittee set up on 5<sup>th</sup> May 2016. It is a long overdue housekeeping item of Parish Council Records. Resolution made to close subcommittee confirmed by the meeting.

**SC 103 21 Review of Parish Council Policies**

The review of the policies has been completed and items are listed on the Parish Council Website under 'Policies'. Cllrs have received the non-Virtual version of the Standing Orders by email. Further changes to the Code of Practice, and Standing Orders, are in the Government pipeline.

**SC 104 21 Update in Kings Lane Footpath**

Following a request for update information from 'Leicestershire County Council Safe and sustainable Travel Team' they advise that negotiations are ongoing. Re-routing of the footpath has been mooted. Clerk to respond on behalf of Parish Council to LCC rejecting any change to the route of the footpath at the Kings Lane end and stating that proposals to move the path are a separate issue from our request for a kissing gate. County Councillor to be updated with current situation.

**SC 105 21 Play a Part update**

A second bid for a grant to fund this project is being structured for application to the National Lottery Funding. Clerk has provided information to LCC toward this application.

**SC 106 21 Clerks Report**

1. Funding may be made available for Road improvements as indicated in Leicestershire Matters. £1million is for cutting speeding in communities. Do we want bumps or flashing signs?
2. The Clerk is registering with the Members Highway Fund. Each County Councillor will have £25,000 to spend on Highway Improvements. In the light of the above announcements Councillors have requested that the clerk communicate with County Councillors with a view to obtaining grants from these sources to install traffic calming measures. Councillors have indicated a preference for blue strips (as Barsby) and (2) mirrors for exists onto Main Street to aid traffic visibility.

**SC 107 21 Correspondence Received**

Email information has been distributed as appropriate since the last meeting.

**SC 108 21 Opportunity for Members of the Public to speak (Limited to 3 minutes)**

No Members of the Public present.

However, Councillor reported the following items needing attention:

- a. Grass verges not being cut by LCC
- b. Bushes need cutting back in Jitty between Main Street and School Lane
- c. Drain blocked at end of Jitty with School Lane
- d. Drain Blocked outside 91 Main Street

Confirmed:	Chairman	Date:

- e. Additional removal of vegetation around rear of the Village hall  
Clerk to action these items with the relevant department.

**SC 109 21** Items for inclusion in future agenda

Play a Part project, Kings Lane Footpath update, Travellers Site progress

**SC 110 21** Date of next meeting

6<sup>th</sup> September 2021 at 6pm in the Village Hall at South Croxton

Meeting closed at 7.10pm

**Revised Accounts for 26<sup>th</sup> July 2021**

REVISED LAYOUT OF ACCOUNTS FOR 26th July 2021 Meeting

CATEGORIES	PRECEPT	ESTIMATE		TOTAL YR END	USPND OVER SPEND
		SPEND TO DATE	SPEND TO YR END		
PAYROLL SERVICE	216.00	54.00	162.00	216.00	0.00
OFFICE EXPENSES	375.00	38.92	336.08	375.00	0.00
SOLR FEES	808.00	0.00	808.00	808.00	0.00
WEBSITE	375.00	372.00	3.00	375.00	0.00
CLERKS SALARY	1787.00	688.61	1098.39	1787.00	0.00
INSURANCE	338.00	335.84	0.00	335.84	-2.16
PLAYING FIELD INSP/MAINT	350.00	0.00	350.00	350.00	0.00
PLAYING FIELD MOW/STRIM	1200.00	320.00	880.00	1200.00	0.00
SUBSCRIPTIONS	265.00	163.17	101.83	265.00	0.00
STREET LIGHTING	650.00	544.60	105.40	650.00	0.00
VH RENT	550.00	110.00	440.00	550.00	0.00
CCF	2615.00	0.00	2615.00	2615.00	0.00
AUDIT FEES	180.00	0.00	180.00	180.00	0.00
HMRC	447.00	172.00	275.00	447.00	0.00
TRAINING BUDGET	150.00	0.00	150.00	150.00	0.00
RESERVE A/c	500.00	0.00	500.00	500.00	0.00
DEV A/c	945.00	0.00	945.00	945.00	0.00

**TOTALS**

**11751.002799.148949.70 11748.84-2.16**

Confirmed:

Chairman

Date: