

South Croxton Parish Council

Minutes of the Extraordinary Parish Council Meeting held on Monday 3rd May 2023 at 6.00 pm in the Village Hall

Councillors present: Cllr Elizabeth Norton, Cllr Dave Morris, Cllr Dan Fryer

In attendance: Clerk – Mr SC Johnson, Members of the Public – 1

SC 064 23 Welcome

The Chairman welcomed those present at the meeting.

SC 065 23 Apologies for Absence

The meeting resolved to accept the apologies of the following Member, Cllr Newbury.

SC 066 23 Disclosure of Interests and Dispensation by Councillors for this meeting

No Disclosure of interests or dispensations were declared at the start of or during the meeting.

SC 067 23 Approve by resolution and sign Minutes of Parish Council meeting held on 3rd April 2023

The minutes, circulated before this meeting, were approved by resolution – proposed by Cllr Norton, seconded by Morris, no objections. The minutes were signed by the Chair, Cllr Morris. The Clerk to add the minutes to the website and file a copy.

SC 068 23 Borough Councillors Report

Cllr Grimley did not attend the meeting.

SC 069 23 Matters Arising from meeting minutes of 3rd April 2023

There were no matters arising.

SC 070 23 Elections re run 2023 - timetable

Dates defining the election are still awaited at the time of this meeting. Advice from Charnwood Borough Council is awaited. The priority is completion and publishing of the Annual Audit, and exercise of Public Rights.

SC 071 23 Planning Matters

P/21/2154/2 Proposed change of use of land on 3 Turns Lane to livery business with associated equestrian buildings including shelter (retrospective), 2 No stables (retrospective) and hay store (retrospective) as well as 3 No stables and backroom and temporary siting of tourer caravan to provide toilet facility and storage container. This application is classified as REGISTERED. However communication with the planning officer handling this application, prior to the last parish council meeting, reports that there is further diversity work needed. No change since last meeting.

Travellers site – A report from the Planning Department has been approved to move forward with enforcement action relating to the following items:

1. Unauthorised Change of Use relating to temporary planning permission.
2. Tipping of hardcore and waste to raise land levels.
3. Construction of a building/structure with veranda on the land.
4. Construction of other development, which includes but is not limited to fencing, hardstanding, dayroom building and dog kennels.

Confirmed:

Chairman

Date:

The report will now go the legal department at Charnwood before an Enforcement Notice can be served. Once served the landowner has 6 months to comply. The landowner has a right of appeal to the Planning Inspectorate.

P/22/1640/2 Change of use of land on Kings Lane from Agricultural to Agricultural/Equestrian to include livery, provision of menage, formation of parking/turning area and siting of mobile home. (Resubmission of P/21/1949/2). Classified as REGISTERED, - no change to status since last meeting.

P/22/1211/2 - 1 School Lane - Tree works in conservation area – Classified as REGISTERED. No change in status since last meeting.

P/22/1703/2 - 85-87 Main Street - Tree works in conservation area – Now Classified as REGISTERED.

P/23/0115/2 - The Golden Fleece 77 Main Street South Croxton Leicestershire LE7 3RL - Application to determine if prior approval is required for the change of use from commercial, business and service (use class E) to dwelling (use class C3) (GPDO Class MA). Classified as REGISTERED.

P/23/0114/2 The Golden Fleece 77 Main Street South Croxton Leicestershire LE7 3RL - Erection of single storey dwellinghouse, with associated parking and landscaping. Classified as REGISTERED.

P/23/0650/2 5 School Lane – complete removal of small crab apple tree at front. Not yet entered on search results.

3 Additional applications had been published after this report had been written, P/23/0611/2, P/23/0613/2, and P/0614/2 – all relating to 36 Kings Lane. The meeting discussed each application and resolved that no comments from the Parish Council were necessary.

SC 073 22 FINANCIAL POSITION STATEMENT FOR MEETING

Bank Accounts and Reserves

a) Statement Current Account Balance	£	6767.38 (05/04)	
Estimated Income to year end	£	11920.35	
Total	£	18687.73	
Uncleared Cheques from last meeting	£	1134.44	
Estimated spend to year end	£	10682.61*	
Estimated Current account balance at year end	£	6870.68	
Statement Reserve Account Balance	£	18891.25 (05/04)	
b) Cheques to be approved at meeting			
HMRC (April)	£	62.60	Chq No1085
Clerks Wages (April)	£	251.13	Chq No1086
Village Hall Rent (May)	£	55.00	Chq No1087
Total Amount	£	368.73	

REVISED ACCOUNTS AT 3rd May 2023

	ESTIMATE	-USPND
SPEND	SPEND TO	TOTAL YR OVER
Confirmed:	Chairman	Date:

CATEGORIES	PRECEPT	TO DATE	YR END	END	SPEND
PAYROLL SERVICE	230.00	0.00	230.00	230.00	0.00
OFFICE EXPENSES	200.00	0.00	200.00	200.00	0.00
WEBSITE	372.00	0.00	372.00	372.00	0.00
CLERKS SALARY	3060.00	0.00	3060.00	3060.00	0.00
DEV ACCUMULATOR FUND	945.00	0.00	945.00	945.00	0.00
INSURANCE	340.00	0.00	340.00	340.00	0.00
PLAYING FIELD INSP/MAINT	500.00	0.00	500.00	500.00	0.00
PLAYING FIELD MOW/STRIM	1400.00	0.00	1400.00	1400.00	0.00
SUBSCRIPTIONS	215.00	0.00	215.00	215.00	0.00
STREET LIGHTING	771.61	0.00	771.61	771.61	0.00
VH RENT	550.00	55.00	495.00	550.00	0.00
DEFIBRILLATOR	300.00	0.00	300.00	300.00	0.00
HMRC	764.00	0.00	764.00	764.00	0.00
TRAINING BUDGET	150.00	0.00	150.00	150.00	0.00
ELECTION RESERVE	0.00	0.00	0.00	0.00	0.00
INTERNAL AUDITOR	220.00	0.00	220.00	220.00	0.00
RESERVE ACCOUNT TOP UP	500.00	0.00	500.00	500.00	0.00
CLERK HTG/LIGHTING	120.00	0.00	120.00	120.00	0.00
NORTON A/V PRODUCTS	100.00	0.00	100.00	100.00	0.00
TOTALS	10737.61	55.00	0.00	10737.61	0.00
CONTINGENCY	1013.39	0.00	0.00	0.00	0.00
TOTALS	11751.00	55.00	0.00	10737.61	0.00

CURRENT ACCT NON BUDGET ITEMS	
	0
	0
	0
	0
	0.00
	0.00
TOTAL	0.00

<u>BANK BALANCES 3rd May 2023 meeting</u>	
CURRENT ACCOUNT BALANCE	6767.38
LESS UNPRESENTED CHQS	1134.44
CURRENT ACCOUNT BALANCE	5632.94
RESERVE ACCOUNT BALANCE	18891.25
Includes Interest 31st March 2023	15.68

SUPPORTED BY BANK STATEMENT

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SC 074 23 Delegated Matters for inquorate period

A framework was presented to delegate payments which will become due during the inquorate period. It was resolved that the required number of cheques for these payments, as indicated on the proposal

Confirmed:	Chairman	Date:

document, would be signed at this meeting. This was effected and when due would be countersigned by the Clerk and notified to Cllr Norton prior to issue.

The framework document is attached at the end of these minutes.

SC 075 23 Date of next meeting

The Annual Parishioners meeting and Annual Parish Meeting and will both be held following the election re-run in June 2023.

This meeting closed at 6.45 pm.

Items for inclusion in future agenda

Play a Part project, Travellers Site, Signing of Exemption Notice and AGAR, completion of Registers of Interest.

Delegations to Clerk for period of being inquorate until re run of Election on 22nd June 2023.

ITEM	DESCRIPTION	AMOUNT	CHEQUE NUMBER	DATES OF PAYMENT
1	CLERKS WAGES	251.13	1088, 1089	05/06/23, 03/07/23
2	HMRC	62.60	1090, 1091	05/06/23, 03/07/23 26/05/23, 12/06/23, 03/07/23
3	GRASS CUTTING	110.00	1092, 1093, 1094	03/07/23
4	TP JONES (PAYROLL)	56.70	1095	12/06/2023
5	ZURICH INSURANCE 2 COMMUNE	401.32	1096	22/05/2023
6	(WEBSITE)	372.00	1097	19/06/2023
7	MAINTENANCE PLANNING	250.00	1098	AS REQUIRED
8	RESPONSES	-	-	AS REQUIRED
9	PLAY A PART	-	-	AS REQUIRED

Confirmed:	Chairman	Date: