

# South Croxton Parish Council

## Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> January 2023 at 6.00 pm in the Village Hall

Councillors present: Cllr Elizabeth Norton, Cllr Steve Goodger, Cllr Dave Morris, Cllr Dan Fryer, Cllr Daniel Grimley.

In attendance: Clerk – Mr SC Johnson, Members of the Public – 0

### **SC 001 23** Welcome

The Chairman, Cllr Morris, welcomed those present.

### **SC 002 23** Apologies for Absence

The meeting resolved to accept the apologies of the following Member sent by email to the Clerk.

Cllr Vicky Newbury.

### **SC 003 23** Disclosure of Interests and Dispensation by Councillors for this meeting

No Disclosure of interests or dispensations were declared at the start of or during the meeting.

### **SC 004 23** Approve by resolution and sign Minutes of Parish Council meeting held on 5<sup>th</sup> December 22

The minutes, circulated before this meeting, were approved by resolution – proposed by Cllr Goodger, seconded by Cllr Morris, no objections. The minutes were signed by the Chair, Cllr Morris. The Clerk to add the minutes to the website and file a copy.

### **SC 005 23** Borough Councillors Report

Cllr Grimley made his report to the meeting. A copy is attached to these minutes. In addition Cllr Grimley has undertaken to write to the newly appointed Planning Officer covering the Travellers site, Carolyn Tait, requesting that the matter be a top priority including keeping the Parish Council informed of progress.

Parish Council also noted that street sweeping carried out by LCC Highways had only covered 50% due to short notice given which didn't allow vehicles to be moved. A further visit of the sweeper was requested via Cllr Grimley.

### **SC 006 23** Matters Arising from meeting minutes of 5<sup>th</sup> December 2022

SC 155 22

A note was added to the December 2022 minutes following concern about the temporary lodging of funds due to the grant for the MVAS device. The current account statement was amended to avoid misunderstanding.

SC 156 22

Discussion with Westcotec concerning cloudy weather affecting the ability of the solar power to keep the batteries charged was inconclusive. However the Clerk drove past the device on 03/01/2023 speed registered was displayed with a 'Thankyou' message. Variation of experience of speeds registered were reported, some vehicles do register while others report no indication. Further observation is to be made over time.

SC 159 22

Details of Beat Team as follows:

At the moment the Beat team consists of:

PC 196 Jo Freeman.

PC 1651 Jason Stowell.

PC 4290 James Johnson.

PCSO 6098 Lesley Harrison. (part time).

PCSO 6053 Sophie King will be joining the team soon.

We all cover the area of Syston, Thurmaston, East Goscote, Queniborough, South Croxton, Rearsby , Thrusington, Ratcliffe on the Wreake, Barkby and Barkby Thorpe.

Confirmed:

Chairman

Date:

We all do work in each village as and when it is required.

We also all patrol everywhere, although it is a large geographical area. See also **SC 011 23**.

SC 160 22

No Dog Notices ordered for Playing Field.

LCC Highways reminded about undertaking to resurface School Lane.

**SC 007 23** Planning Matters for meeting on 9<sup>th</sup> January 2023

P/21/2154/2 Proposed change of use of land on 3 Turns Lane to livery business with associated equestrian buildings including shelter (retrospective), 2 No stables (retrospective) and hay store (retrospective) as well as 3 No stables and backroom and temporary siting of tourer caravan to provide toilet facility and storage container. This application is classified as REGISTERED. No change from previous meeting.

N.B. The Clerk established with the planning officer that this application is still classified as Registered.

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Travellers site – E/22/0225. This matter was discussed with Cllr Grimley under agenda item **SC 005 23**. Cllr Grimley to write to Planning urging that priority is maintained in resolving the breaches of planning permission. A Planning Contravention Notice is about to be served on the land owner.

P/22/1640/2 Change of use of land on Kings Lane from Agricultural to Agricultural/Equestrian to include livery, provision of menage, formation of parking/turning area and siting of mobile home. (Resubmission of P/21/1949/2). Classified as REGISTERED. Planning documents were sent to Councillors and tabled at the meeting - no change to status since last meeting.

P/22/1211/2 - 1 School Lane - Tree works in conservation area – Classified as REGISTERED. No change in status since last meeting.

P/22/1703/2 - 85-87 Main Street - Tree works in conservation area – Classified as RE -REGISTERED. Site history required.

P/22/1662/2 Maida House Barn 3 Turns Lane. Proposed self-contained log cabin dwelling with associated parking. Classified as REFUSED.

It was agreed that Councillors should receive the weekly planning list produced by Charnwood planning Office. Clerk to note.

**SC 008 23** Financial Matters

FINANCIAL POSITION STATEMENT FOR MEETING ON 9th JANUARY 2023

Bank Accounts and Reserves

a) Statement Current Account Balance	£ <b>16155.73</b> 05/12
Estimated Income to year end	£ 31.55
Total	£ 16187.28
Uncleared cheques	£ 6083.07
Estimated spend to year end	£ 3881.57
Estimated Current Account Balance at year end	£ 6222.64
Statement Reserve Account Balance	£ <b>17394.89</b> 05/12

Financial Position Statement checked against Bank statement as correct by Cllr Fryer.

b) Cheques to be approved at meeting:

Confirmed:	Chairman	Date:

HMRC (Dec)	£ 97.40	Chq No 1064
Clerks Wages (Dec)	£ 389.61	Chq No 1065
Village Hall Rent (Jan)	£ 55.00	Chq No 1066
Clerk Expenses January 2023	£ 13.13	Chq No 1067
TP Jones (Payroll)	£ 56.70	Chq No 1068

**Total Amount                    £ 611.84**

The meeting resolved to transfer the amounts of the Development Fund and Annual Reserve to the Bank reserve account before the end of financial year 2022/2023 (note the previous year transfer 2021/2022 had taken place on 9<sup>th</sup> April 2022).

**REVISED ACCOUNTS FOR MEETING ON 9th JANUARY 2023**

CATEGORIES	PRECEPT	SPEND TO DATE	ESTIMATE	TOTAL	-
			SPEND TO YR END	YR END	USPND OVER SPEND
PAYROLL SERVICE	226.80	167.40	59.40	226.80	0.00
WEBSITE	372.00	372.00	0.00	372.00	0.00
CLERKS SALARY	2803.00	2148.83	1355.18	3504.01	701.01
INSURANCE	350.00	338.17	11.83	350.00	0.00
PLAYING FIELD INSP/MAINT	482.60	240.99	241.61	482.60	0.00
PLAYING FIELD MOW/STRIM	1200.00	1160.00	40.00	1200.00	0.00
SUBSCRIPTIONS	270.00	214.04	55.96	270.00	0.00
STREET LIGHTING	544.60	0.00	544.60	544.60	0.00
VH RENT	605.00	440.00	165.00	605.00	0.00
AUDIT FEES	200.00	0.00	200.00	200.00	0.00
HMRC	701.00	537.00	164.00	701.00	0.00
TRAINING BUDGET	150.00	0.00	150.00	150.00	0.00
RESERVE A/C	500.00	500.00	0.00	500.00	0.00
DEV A/C	945.00	945.00	0.00	945.00	0.00
ELECTION EXPENDITURE	150.00	0.00	150.00	150.00	0.00
<b>TOTALS</b>	<b>9500.00</b>	<b>7063.43</b>	<b>3137.58</b>	<b>10201.01</b>	<b>701.01</b>
RING FENCE RESERVE	2251.00	0.00	2251.00	2251.00	0.00
ASDA FOUNDATION GRANT	706.00	934.47	0.00	934.47	228.47
LCC MVAS - SPEED DEVICE	5716.80	5716.80	0.00	5716.80	0.00
<b>TOTALS</b>	<b>18173.80</b>	<b>13714.7</b>	<b>5388.58</b>	<b>19103.28</b>	<b>929.48</b>

CURRENT ACCT NON BUDGET ITEMS			
MILLENIUM SEAT	934.47	<b>BANK BALANCES 9th JANUARY 2023 meeting</b>	
ANTI VIRUS RENEWAL	64.99	CURRENT ACCOUNT BALANCE	16155.73
NORTON UTILITIES	31.96	RESERVE ACCOUNT	
STAMPS	13.04	BALANCE	17394.89
DEFIB	60.00	LESS UNPRESENTED CHQS	33550.62
			6083.07

Confirmed:	Chairman	Date:

DEFIB	19.20	27467.55
LCC MVAS - SPEED DEVICE	5716.80	
<b>TOTAL</b>	<b>6840.46</b>	

c) Budget – 2023 - 2024

The budget and Precept for 2023/2024 were agreed as shown following. The Precept application was signed by the Chairman, 2 Councillors, and the Clerk. The document will be posted and emailed to Charnwood Borough Council Accounts promptly as the closing date for applications is the 16<sup>th</sup> January 2023.

**BUDGET/PRECEPT/2023 - 2024 SUMMARY OF CALCULATIONS**

ITEM	AMOUNT
PAYROLL SERVICES	230.00
OFFICE EXPENSES	200.00
WEBSITE	372.00
CLERKS SALARY	3060.00
DEV ACCUMULATOR FUND	945.00
INSURANCE	340.00
PLAY EQUIPMENT, INSPECT AND MAINTENANCE	500.00
PLAYING FIELD MOWING	1400.00
SUBSCRIPTIONS	215.00
STREET LIGHTS	771.61
VILLAGE HALL RENT	550.00
DEFIBRILLATOR	300.00
HMRC	764.00
TRAINING BUDGET	150.00
ELECTION RESERVE	0.00
INTERNAL AUDITOR	220.00
RESERVE ACCOUNT TOP UP	500.00
CLERK ANNUAL HEATING & LIGHTING	120.00
NORTON ANTIVIRUS PRODUCTS	100.00
TOTAL BUDGET	10737.61
CONTINGENCY	1013.39
	11751.00

During the budget discussions the handling of Vat was raised. Historically items attracting VAT for the Parish Council have been included in the budgeted figure. Though this treatment has never been questioned by the Auditor the Clerk was requested to produce information to clarify this method of accounting for Vat.

The estimated spend to year end for the current period, based on the previous year budget; was considered to be greater than required. As a result the estimated Current Account balance at the year end will be greater. In discussing the allocation of funds it was estimated that a balance of £27,000 would be available overall. The apportioning of these monies is defined as follows:

Confirmed:	Chairman	Date:

Main Reserve	£10,000
Play a Part Pathway	£ 8,000
Coronation Fund	£ 4,000
Playing Field Equipt	£ 5,000
Total	£27,000

These calculations will be revisited nearer the end of the financial year.

**SC 009 23 Kings Lane – Update**

No further progress was available at the time of the meeting following the last email from LCC

**SC 010 23 Play a Part - Update**

Councillors have discussed the difficulties associated with the access to the playing field and the cost to overcome this problem. The meeting decided that a development in full compliance with RoSPA and equipment with EN 1176 was beyond financing by this Council. This decision has been agreed by all Councillors. Clerk to prepare drawings for provision of an access path up the bank, to be approved by Councillors. Contractors will then be invited to requote for the work. A grant application would be submitted, however should this not be successful the Parish Council would bear the full costs of the work subject to being within its means. Insurers will be consulted when the design has been established. The Village Hall coffee mornings and afternoon teas will continue as part of the effort to create a community space including the play areas and the Village Hall.

**SC 011 23 Police Report**

No reports of crimes in the area have been received from the Police.

However Councillors reported that there seems to be variation in response to reports with some not being acted on e.g. Stolen vehicle, burnt out vehicle, suspected cable theft. Details are available from witnesses. Clerk to action.

**SC 012 23 Clerks Report**

The Clerk requested clarification that Councillors were able to confirm their commitment to serve on the council for the coming year subject to unforeseen circumstances.

**SC 013 23 Correspondence Received**

Email information has been distributed as appropriate since the last meeting.

**SC014 23 Opportunity for Members of the Public to speak (Limited to 3 minutes)**

None present.

**SC 015 23 Date of next meeting**

6<sup>th</sup> February 2023 at 6pm in the Village Hall at South Croxton.

This meeting closed at 7.50pm.

**Items for inclusion in future agenda**

Play a Part project, Kings Lane, Travellers Site

**Councillor Daniel Grimley, Queniborough Ward**



Welcome to my latest round up of news from Charnwood.

Can I wish Parish Councillors and Residents a Happy New Year.

Confirmed:	Chairman	Date:

Christmas itself was quite quiet for myself and my partner Penny and for me the highlight on Christmas Day is always long walk through Queniborough. I regularly walk round the village but in winter months its more often than in the dark.

### **Traveller Site Update**

Email from Charnwood Enforcement Officer 31.12.2022

Dear Councillor Grimley,

Thank you for your email.

By coincidence I already had the date in my diary to check for compliance in respect of the temporary permission once back from the Christmas break. I understand you and the Parish Council's elevated concerns about this site and thought that I better respond to you as a matter of urgency before getting back to the office next week. I trust that you will understand I must treat this potential breach as any other the department would receive and therefore I will do my own site visit, if not within the first week back after the Christmas break, the following week. If the breach is present (which I suspect it will) I will write to the land owners giving them 28 days to resolve the breach. If they fail to resolve the breach within this timescale then the Council will need to consider formal action to secure compliance.

In taking formal action I will need to review why the Inspector granted a temporary permission and take advice from my policy colleagues as to whether the policy position has significantly changed. I will let you know when I have undertaken my site inspection and when I have written to the land owner, if I do identify the temporary permission is in breach. In the interim I will speak with my colleagues in policy to provide guidance on the traveller policies within the current Core Strategy and that in the Charnwood Local Plan 2021 currently under examination so that I can be sure of the policy position before considering any formal action.

In respect of the other breaches on the site the report to take action is nearly ready for your consideration however in light of this additional breach it may be better to also deal with any breach of the temporary permission within the same report so that all breaches on the site can be consider at once as the likelihood of an appeal is high and therefore all matters can be considered in the one appeal.

As Carolyn Tait, Group Leader for Development Control will be joining us next week and Jim Worley will be leaving us shortly I thought it best to copy her into this email so that she is aware of the situation.

I trust that this clarifies the situation at present.

Regards,

Sarah Hallam (She, Her, Hers)

Team Leader, Planning Enforcement (interim)

### **Sileby Neighbourhood Plan Review Adopted**

Although not directly relating to Queniborough I thought that this would be of interest to residents in Queniborough Ward.

A recent Examination Report by the Planning Inspectorate has concluded that the Sileby Plan Review includes material modifications which do not change the nature of the Plan and which would require examination but not a referendum for the following reasons:

revised policies largely update those in the 'made' Plan;

where there are additional policies these do not change the nature of the Plan when considered alongside the made Plan; and

modifications made within the review bring the plan up to date to reflect changes in national and local planning policy.

Confirmed:	Chairman	Date:

Charnwood Borough Council had therefore determined that a referendum will not be held for the Sileby Neighbourhood Plan Review. The decision to “make” the plan was approved at the Council’s Cabinet meeting,

This is of note to Queniborough as Charnwood Planners consider that the housing allocation in the Sileby Neighbourhood Plan Review will accord with Paragraph 14 of the NPPF. This will mean once the plan is formally adopted that the lesser three year housing supply figure will apply in Sileby. Charnwood Planners do not consider that the Queniborough Neighbourhood Plan accords with Paragraph 14 and does not afford the protection over unplanned development where Charnwood cannot demonstrate a 5 year land supply.

**Member Grants scheme for 2022/23**

Organisations currently running projects with community benefit in Charnwood are invited to apply for a minimum of £250 per member, and up to a maximum of £500 per member. Funding can be provided towards community events, activities, equipment, uniformed groups such as Scouts, Guides, Cubs and Brownies. In the past local groups such as Queniborough Football Club, Queniborough Craft Group, Barkby Youth Group, South Croxton Village etc. have all benefited from the grant scheme. Applications for the grant 2022/23 need to be submitted by 31<sup>st</sup> January 2023.

Please contact me for further details.

You can follow me on Twitter @dangrimley, email [cllr.daniel.grimley@charnwood.gov.uk](mailto:cllr.daniel.grimley@charnwood.gov.uk), facebook: Cllr Daniel Grimley or tel. 01162600899. Post c/o Member Services, Charnwood Borough Council, Southfields, Loughborough, Leicester, LE11 2TX.

Cllr. Daniel Grimley

Charnwood Borough Councillor for Queniborough Ward (including Barkby, Barkby Thorpe, Beeby, Hamilton Lea, Queniborough, South Croxton and part of Thorpebury)

Confirmed:	Chairman	Date: