

South Croxton Parish Council

Minutes of the Parish Meeting on Thursday 7th January 2016 at 18.30

in the South Croxton Village Hall

Councillors present: JoAnn Charles, Kirstie Black, Richard Spokes

Councillors not present: Ben Teasdale

In attendance: Kate Yarrow

Also present: 3 village residents

Meeting opened at 18.33

1. Welcome

Cllr Black opened the meeting and welcomed all present.

2. Apologies for absence

Cllr Teasdale apologies were accepted by the council. Cllr Grimley also sent his apologies.

3. Disclosure of Interests

None.

4. Confirm the minutes of the previous meeting on 3rd December 2015

Cllr Charles proposed to approve the minutes, seconded by Cllr Black. The minutes were approved and signed as a true record.

5. Matters arising from previous minutes

Cllr Black updated those present regarding agenda item 17 from the previous minutes, dated 3rd December 2015. A complaint had been made regarding the advertising of the parish meeting agendas. The Clerk has checked the Legal Topic Note for Parish Council Meetings.

It states "that notice of a meeting, so its date, time and place should be posted in a conspicuous place three days before the meeting". This is always done as a year's supply of meeting dates are advertised on the noticeboards with time and place. Meeting dates are also sent to all registered resident emails. It is the Councillors who need summons and agenda.

However, the recent change in transparency for parish councils means that South Croxton Parish Council needs a website with certain information on. The parish council unfortunately have been delayed in succeeding with this as the village website became badly infected with a virus and became unusable. As previous parish minutes document the website is being rebuilt from scratch. Once the website is live the agenda and minutes will be published every month.

Confirmed:	Chairman	Date:
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6. Precept 2016-2017

a) Quotes received

Clerk disseminated quotes received for insurance and playing field maintenance.

b) Precept contributions to village organisations

Mr Brian Piper was present and provided a progress report for the Parochial Council and for BATS.

Mr Mike Baxter was present and provided a report for the Village Hall Committee.

Clerk contacted the Secretary to the WI to enquire if the WI committee are focussing on any projects at present.

Cllr Black thanked those who attended for providing an informative progress report from the village local organisations.

Cllr Black proposed to provide a Community Contribution Fund in the precept for all village organisations. Seconded by Cllr Spokes. The parish council resolved to provide the Community Contribution Fund.

c) Approve precept 2016-2017

Cllr Black proposed the new precept for 2016-2017, seconded by Cllr Spokes. The parish council resolved that the precept for 2016-2017 will be:

Precept category:	Amount:
Payroll services	180.00
Office expenses	150.00
Clerk salary	1500.00
Development fund accumulator	945.00
Insurance	180.00
Playground inspection & maintenance	350.00
Playing field maintenance	875.00
Subscriptions	170.00
Street lighting	1080.00
Community contribution fund	3715.00
Total:	9145.00

Confirmed:

Chairman

Date:

7. Highway issues within the village

- a) Jitty from School Lane to Main Street to be adopted by LCC.
The application for LCC to adopt the jitty is now in its final stages and should be completed in the near future.
- b) Street lighting
Previous reported issues have been resolved by Highways. Cllr Charles noted that a street light is out on the junction of Three Turns Lane. Clerk to report to Highways.
- c) Road surface, bottom of Kings Lane
This has been reported to Highways.
- d) Vandalised road sign, top of Main Street
This has been reported to Highways.
- e) Any other highway matters.
Clerk to chase Highways regarding flooding at Four Turns.

8. Financial matters

- a) State of Bank Accounts
The Clerk confirmed that the balances were as of 7th January 2016:
Current account: £7930.68
Reserve account: £3954.83
- b) Expenditure
The following invoices were approved and paid:

Clerks fee	£118.80
Village Hall, room hire	£550.00
Village Hall, running and maintenance	£1364.00

9. Community Led Plan & Neighbourhood Plan

The council have invited Paul Gilding, Senior Planning Officer at Charnwood to attend the parish council's February meeting to find out how to progress with a Neighbourhood Plan. Clerk to invite villagers to this meeting.

10. Installation of AED in phone kiosk

The AED has now been installed into the phone kiosk. Equipment should be active imminently.

11. Planning matters

- a) P/15/2145/2 – Proposed temporary mobile home, land at Kings Lane
The parish council expressed objections to this application concerning the size and nature of the proposed dwelling. Clerk to draft letter to Charnwood.
- b) P/15/1198/2 – Three additional mobile homes, Land off Main St
Refused. No updates.
- c) P/15/0943/2 – Manege, Kings Lane.
No updates.

12. Police report

No report.

Confirmed:	Chairman	Date:
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13. Charnwood Borough Council / Leicestershire County Council report

No report

14. Village Hall Committee report

Mr Mike Baxter gave a report for the Village Hall Committee:

- Planned music event in collaboration with Church.
- Usual annual events

15. Correspondence received

Charnwood Borough Council:

- Council survey results published

Leicestershire County Council:

- Mobile service is changing from 1st January 2016

Letter from a village resident:

- Expressing concern at the damage recent building works have made on what is locally known as the village green on School Lane.

Cllr Charles declared a disclosure of interest and did not enter into the discussion. Cllr Black proposed that the council inspect the piece of land to see what damage has been done and contact the owner of the adjacent property, if required. The parish council have looked at the parish archives and have discovered that the piece of land is not owned by the parish and is therefore not the village green. An investigation led by the council in the 1990's showed that the land is not common land but is in fact privately owned but the owner could not be identified. The parish council resolved to protect the land on behalf of the owner. Clerk to research land registry for this piece of land.

RCC:

- Newsletters

LRALC:

- Newsletter
- National highways and transport public satisfaction survey
- Update regarding audit arrangements for parish councils

16. Public participation

Mr Brian Piper, as a member of the Parochial Council, advised the parish council of a possible problem with the new broadband service being installed via the HERBS project. In the event of a breakdown in the service, and if residents have given up their landline, there may be an issue in contacting the emergency services as the phone kiosk is also no longer active. Cllr Black thanked Mr Piper for making the council aware of this.

17. General matters

Clerk updated the council on progress with the village website. It is now near to being finished and ready to be live. Clerk to update on progress.

18. Items for inclusion as future agenda items

None.

Confirmed:	Chairman	Date:
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19. Dates of next meeting

Thursday 4th February

Meeting closed 19.55

Confirmed:

Chairman

Date: