

South Croxton Parish Council

Minutes of the Parish Meeting on Thursday 5th July 2018 at 1830

In the South Croxton Village Hall

Councillors Present: JoAnn Charles (Chair), Paul Gant, Liz Norton, Neil Russ,
Daniel Grimley (District Councillor)

Councillors not Present: Richard Spokes

In attendance: Stephen C Johnson (Clerk)

Also Present: None

Meeting opened at 1830

1. Welcome

Cllr Charles to be Chair for this meeting and welcomed all present.

2. Apologies for absence

None.

3. Disclosure of interests

None at the start of the meeting.

4. Election of Chair

Undecided at this meeting.

5. Election of Vice-Chair

Undecided at this meeting

6. Co-Option of Councillor

Declaration of Acceptance of Office and Register of Interests for Councillor Norton were submitted and duly signed by the Chair. Clerk to file in records and submit Register of Interests to the Monitoring Officer.

7. Resignation of Kate Yarrow as Clerk

A letter of resignation was read to the meeting. It was unanimously agreed that Kate had served the Parish Council well and Cllrs wished to convey the Councils' thanks. Chair to implement.

Mr Stephen Johnson was welcomed to the meeting having agreed to take over the role of Clerk. A Contract of Employment and accompanying terms to be signed by the new clerk.

Confirmed:

Chairman

Date:

8. Review policies and Council information

The following documents were reviewed by the meeting:

- a) SCPC Standing Orders 2018
- b) Members Code of Conduct
- c) Financial Regulations
- d) Publication Scheme
- e) Asset Register
- f) Register of Interest Forms

Items a) to d) above were adopted by the meeting without change.

Item e) The meeting agreed that the plot of land at the rear of the village hall be considered for being adopted as part of the playing field is no longer to be pursued.

Item f) Register of interest forms for all Councillors were submitted to the meeting, the clerk to pass copies to the Monitoring Officer at Charnwood District Council.

Note: Cllr Grimley here requested to inform the meeting. The travellers site had been visited by Helen Robinson (Borough Council) concerning problems around conforming to the current Planning Permission over hard standing locations. Parish Council discussion reflected villagers' frustration on this matter. The issue is also visited under item 14 of these minutes.

Cllr Grimley also noted that Member of Parliament, County Councillor and Borough Councillors wish to rent the village hall for a surgery on 28th July 2018. Further action is needed regarding costs for the rental. Action by Cllr Norton. Cllr Grimley here left the meeting at 1850.

9. To confirm minutes of the previous meeting held on June 7th 2018

The minutes were corrected as to the time of closure of the meeting, it being 1850, Cllr Gant proposed to approve the minutes, seconded by Cllr Norton. The minutes were approved and signed by the Chair as a true record. Clerk to add to the website and file the originals.

10. Matters arising for the previous minutes

None.

11. Highway issues within the village

- a) Street Lighting – Light outside Village Hall needs re-aligning . Clerk to report to County Council.
- b) Overgrown trees and shrubbery on junction of Tree turns Lane and South Croxton Road – Cllr Charles to approach the former and the Clerk to report the latter to Highways the urgent need to trim foliage back.
- c) Any other highway matters – Fly Tipping of white goods on South Croxton Road to be reported by the Clerk to the Borough Council.

12. Financial Matters

- a) State of Bank Accounts
 - Current Account: £9718.02
 - Reserve Account: £5094.41

Confirmed:	Chairman	Date:
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b) Expenditure

The following invoices were approved and paid:

Technical Turf	£156.82
Play Safety	£100.80
K Yarrow	£262.60
TP Jones and Co LLP	£54.00

The Play Safety Report from RoSPA was noted by the meeting the details of which will be included in the wider considerations of the Playing Field.

c) Annual Governance Statement

The statement was unanimously approved by the meeting and signed by the Chair.

d) Accounting Statements

The statement was unanimously approved by the meeting and signed by the Chair.

e) Appeal Fund summary

The meeting examined the summary and unanimously agreed with the calculations.

13. Community Funding Project

It was agreed at the meeting that the Playing Field project name will be 'Play Apart'. The RCC statement was agreed and steps are to be taken to complete the online application promptly.

14. Planning Matters

a) P/16/1702/2/Appeal ref: APPX2410/W/17/3168611

Change of use as traveller's site and siting of three mobile homes, land off Main Street

b) P/17/2150/2 – Certificate of lawfulness(existing) development for the siting of two mobile homes, traveller's site Main Street, South Croxton.

Following comments after item 8 above a further assessment of drawings and Planning permissions is to be made before the next meeting.

15. Police Report

None

16. Charnwood Borough Council/Leicestershire County Council report

County Council not present, Cllr Grimley's comments included within the minutes.

17. Village Hall Committee Report

No updates were available on this report. However the matter of Village Hall fund raising was aired.

18. Correspondence received

The Clerks and Councils Direct publication was tabled along with an LRALC circular newsletter and correspondence about garden waste bin subscription stickers.

Confirmed:	Chairman	Date:
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19. Items for inclusion on future agendas.

Cllr Neil Russ submitted his resignation as a Councillor following this meeting due to personal circumstances. Cllr Charles thanked Cllr Russ for his assistance during his tenure.

The Parish Clerk here left the meeting whilst discussion took place regarding remuneration. On his return the decision had been made and is to be included in the Clerks contract of employment.

A new Parish Council computer is required as the existing computer is no longer functioning after several repair attempts. A figure of up to £500 was agreed as appropriate and the Clerk is to source a supplier and report back to the Chairman.

20. Date of Next Meeting

Thursday 6th September 2018 at 1830

Meeting Closed at 2010

Confirmed:	Chairman	Date:
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