

# South Croxton Parish Council

## Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> June 2019

### at 6.00 pm in South Croxton Village Hall

Councillors present: Cllr JoAnn Charles, Cllr Elizabeth Norton, Cllr Steve Goodger

In attendance: Clerk– Mr SC Johnson

Meeting opened at 6.00pm.

#### 1. Welcome

Cllr Charles opened the meeting and welcomed all present.

#### 2. Apologies for Absence

Cllr Paul Gant, Borough Councillor Daniel Grimley (Cllr Grimley provided notes via email which were circulated at the meeting – see copy at end of these Minutes)

#### 3. Disclosure of Interests by Councillors for this meeting

No disclosure of interests declared at the start of the meeting.

N.B. 2 Registers of Members Interests had been returned from CBC for adjustments. This was done at the meeting; the Registers to be returned to CBC by the clerk.

#### 4. Minutes of meetings held on 22<sup>nd</sup> May 2019

Annual Parishioners meeting and Annual Parish Council meeting, were unanimously agreed by Councillors. The minutes were duly signed by the Chair – Clerk to file and add to website.

#### 5. Matters arising from minutes of Annual Parish Council meeting held on 22<sup>nd</sup> May 2019

7.5c Councillor Norton declared an interest in this item as Representative of the Parish Council on the Village Hall Committee -remained in the meeting. Letter to be sent to Village Hall is intended to make conditions for acceptance of Small Grants more robust and emphasise the need for more detailed evidence on spend. Clerk to send draft copy to Cllrs for approval.

9. Planning – continue close monitoring of the ongoing works on the Traveller’s site

11.9 Clerk provided spreadsheet presentation of Precept/budget to Chair – action noted.

12. Co-option of Councillor – one name had been put forward. Councillors unanimously approved the co-option of Dave Morris. Clerk to organise completion and signing of Register of Interests and Declaration of Acceptance of Office at earliest opportunity.

17. Clerks email to Cllr Seaton noted.

The following item was also considered at this point:

Cllr Norton had contacted the Management at the pub requesting that a scrap fridge be removed from the car park.

## 6. Planning updates

A current version of the planning update sheet was presented to the meeting.

The addition of the application P/08/1068/2 was noted (this was also included in Cllr Grimley's report). Also noted was the status of P19/0506/2 unchanged from previous meeting. The clerk commented that there seemed to be omissions from the weekly records coming from CBC. Clerk to contact Planning Office to query.

An opportunity for Planning Applications training in Loughborough is to be taken up by the clerk on 25<sup>th</sup> July 2019.

## 7. Financial Matters

The original agenda was superseded by additional income, invoices, and an updated bank statement being presented between the earlier issue and the date of the meeting.

Amendments were made for the meeting copy. Cllrs noted a typographical error during the meeting and this was corrected. The latest Bank statements were presented to the meeting and Cllr Goodger verified that these agreed with the figures the clerk had presented to the meeting. The outstanding payment from HMRC for VAT reclaim had been made increasing the Current Account balance by £1756.91. This was an historic claim including amounts prior to the present Clerks tenure. Cllr Goodger also checked the documentation supporting the invoices presented for payment and found it to be in order.

### a) Bank Accounts and Reserves

Current Account Balance	£17413.24 (May/Jun statement)
Deposit Account Balance	£ 5102.26 (May/Jun) statement)
Spend to date for year	£ 2324.79 (Cheques to date)

### b) Cheques to be signed this meeting

HMRC	£ 33.60
Clerk Wages	£133.97
Clerk Expenses	£ 49.93
2Commune	<u>£372.00</u>
Total	£589.50

## 8. Internal Audit Process

The Internal Audit took place on 5<sup>th</sup> June 2019. Observations made by the Auditor, related to procedural matters, have been noted and will be implemented forthwith. The Annual Governance and Accountability Return (AGAR) 2018/19 Part 2 has been fully completed and the Publication Requirements have been prepared. The certificate of Exemption will be forwarded to the Government Auditor and all the documentation listed in the AGAR will be published on the notice Boards and website. (Post Meeting Note – the above tasks have been completed 13.06.2019).

During Internal Audit it was identified that 2 policies had not been included in the Annual meeting. They were tabled at this meeting and unanimously approved.

1. Complaints Procedure

2. Equality and diversity Policy

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Confirmed:

Chairman

Date:

The Internal Auditor questioned backup of computer files which were stored on the Clerks data storage. The decision on cloud purchase awaited a new Norton product which included antivirus and cloud storage at a reduced cost. Clerk instructed to make this purchase and secure a portable storage medium for Parish Council files.

9. Awards for All

The open day on 1<sup>st</sup> June 2019 was well supported by villagers with a total of 33 completing RCC 'About You' forms indicating their wish to be kept informed about the project. RCC have indicated that suggestions and information gleaned from the open day is being processed and will be available to the Parish Council shortly.

10. Agreement to Co-opt Councillor

This item dealt with in Matters Arising, item 5 above, at the request of Councillors.

11. Village Hall Letter

This item dealt with in Matters Arising, item 5 above, at the request of Councillors.

12. Grass Verge Cutting

Cllrs decided not to proceed with this item due to cost implications. They will continue with the current arrangements with the responsibility for grass cutting being a Leicestershire County Council responsibility.

13. Gully Clearance

Notification has been received from the Task Processor at Leicestershire County Council that this task, enquiry number 736151, has been completed.

There are still concerns about blocked drains in South Croxton which have been reported previously. Clerk to investigate this outstanding request and report back.

14. Correspondence received

a) Requests from a member of the public to utilise the Parish Council website/contacts to publicise messages about scams from the internet.

Councillors decided not to proceed with this on the website for reasons of the Creative Commons licence and for Parish Council contacts as the material is not a Parish Council matter. The member of the public has been advised that the notice boards may be used.

b) information from 'Live Local' about a Rural Arts touring group. Information passed to the Village Hall.

c) Police Report listing recorded crimes between 13/03/2019 and 01/03/2019.

15. Opportunity for Members of the Public to speak

No Members of the Public present.

16. Items for inclusion as future agenda items

Drains

Awards for All

17. Date of Next Meeting

1<sup>st</sup> July 2019

The meeting finished at 7.25 pm.

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Confirmed:	Chairman	Date:
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## **Notes From the Borough Council.**

### **Councillor Daniel Grimley, Queniborough Ward**

A big thank you to local residents for electing me as your borough councillor for the 3<sup>rd</sup> time. I received a lot of positive feedback Ward during the election campaign from local residents.

In Queniborough Ward I received a total of 651 votes out of a total of 995. The other two candidates received 192 and 152 votes respectively. Turnout was 31.28%.

### **P/18/2101/2 New Detached Building Land off Main Street South Croxton Leicestershire Application Approved with Conditions**

The application for a dayroom was approved under delegated powers. I had a number of discussions on this application both with officers, the Plans Committee Chair and an Ex Planning Officer from Harborough that I know. The bottom line here is that a normally small buildings that are ancillary to the use of the land are granted permission. Examples could be the natural burial ground wanting a similar sized office / changing room. Unfortunately the Planning Inspectors do not stop applicants where they have been problems with in getting permission the permission normally follows the land not the applicant. The conditions include approval of external facing materials.

### **P/19/0448/2 Discharge of condition 4 of E/16/0357 Land off Main Street South Croxton Leicestershire Application Remains Invalid**

### **MP and Councillor Drop In Surgery**

Charnwood Member of Parliament, Edward Argar, James Poland, Leicestershire County Councillor and, myself will be holding our next Surgery on Saturday 22<sup>nd</sup> June 2019 between 10.30am and 11.30am at the Parish Office at the Village Hall, Rearsby Road, Queniborough.

The surgery is an opportunity for anyone in the village to drop in and discuss with us any issues relating to the Government, County Council or Borough Council.

### **Charnwood Borough Council Election Political Make Up and Election of Leader**

The new political makeup of Charnwood is 36 Conservatives / 3 Labour / 2 Independent / 1 Green Party.

Jonathan Morgan, Cllr. for Loughborough Outwoods was re-elected as Leader of The Council. I have found Jonathan to be a very good leader and on the rare occasions when I have voted against the Party Whip he has understood and accepted the reasons why I have done so.

### **Committee Positions**

I have retained my position on the Plans Committee and I am committed to speak for local residents on issues of concern whether with as part of the committee or speaking to the committee.

I have been moved from my position of Vice Chair of Audit Committee to Chair the new Housing, Planning & Regeneration and Regulatory Services Scrutiny Committee.

### **5 Year Land Supply**

An annual review of five year supply is now complete and the Charnwood is now able to demonstrate it has 6.41 years of housing supply.

Officers and the plans committee will rely on this figure when making planning decisions from today. Being able to demonstrate a five year housing supply is important because the National Planning Policy Framework says that local plan policies for the supply of housing should not be considered up-to-date if the local planning authority cannot demonstrate a five-year supply of deliverable housing sites.

Confirmed:

Chairman

Date:

### **The Member Grants Update**

I have a couple of enquires from Local Groups about applying for a share of the member grants in the ward.

Each borough councillor has been allocated an annual budget of £1,000 which can be used to support projects that bring benefits to their ward.

Further information can be found here [https://www.charnwood.gov.uk/pages/member\\_grants](https://www.charnwood.gov.uk/pages/member_grants)

### **New Mayor of Charnwood appointed**

A former window dresser turned mature student is now learning a few new skills as Mayor of Charnwood.

Cllr Brenda Seaton from Thurmaston was appointed as the borough's first citizen at the council's annual meeting at Loughborough Town Hall.

Her chosen Mayoral charity is Dementia UK's admiral nurse service. Admiral nurses provide specialist dementia support for people with dementia and their families.

You can follow me on Twitter @dangrimley, email [cllr.daniel.grimley@charnwood.gov.uk](mailto:cllr.daniel.grimley@charnwood.gov.uk), facebook: Cllr Daniel Grimley or tel. 01162600899. Post c/o Member Services, Charnwood Borough Council, Southfields, Loughborough, Leicester, LE11 2TX. I am happy to meet residents at my surgery or by appointment locally.

Cllr. Daniel Grimley

Charnwood Borough Councillor for Queniborough Ward (including Barkby, Barkby Thorpe, Beeby, Hamilton Lea, Queniborough, South Croxton and part of Thurmaston)

Confirmed:

Chairman

Date: