

# South Croxton Parish Council

## Minutes of the Virtual Parish Council Meeting held on Monday 15<sup>th</sup> June 2020 at 6.00 pm

Councillors present: County Cllr Brenda Seaton, Cllr JoAnn Charles, Cllr Elizabeth Norton, Cllr Dave Morris (Chairman), Borough Cllr Daniel Grimley.

In attendance: Clerk – Mr SC Johnson

### SC 22 20 Welcome

Cllr Morris opened the meeting and welcomed all present giving a brief explanation of the procedure using the Zoom digital platform.

### SC 23 20 Apologies for Absence:

Cllr Steve Goodger, Cllr Paul Gant

### SC 24 20 Disclosure of Interests and Dispensation by Councillors for this meeting

No interests or dispensations were declared at the start of or during the meeting.

### SC 25 20 Approve by resolution Minutes of Annual Parish Council meeting held on 18<sup>th</sup> May 2020 and Annual Parishioners meeting held on 18<sup>th</sup> May

The minutes, circulated before this meeting, were approved by resolution - proposed Cllr Charles, seconded by Cllr Morris, no objections. Clerk to add the minutes to the website and file the copy.

### SC 26 20 a) County Councillors Report

Cllr Seaton raised concerns about the Barkby housing development and traffic issues. There have also been reports of neighbour complaints though none reported in South Croxton.

### SC 26 20 b) Borough Councillor Report

Borough Councillor written report was added to the website prior to the meeting. Cllr Grimley highlighted important issues. A copy of the report is attached to the minutes.

### SC 27 20 Police Report

No report was available to the meeting.

### SC 28 20 Matters Arising from minutes of meeting held on 18<sup>th</sup> May 2020

#### Minute

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|----------|--|
| SC 02 20 | Notified change of Chairman to SKF Littlejohn and LRALC  |
| SC 08 20 | Re Extraordinary PC meeting on 27 <sup>th</sup> March the outstanding monies from Direct 365 have now been reimbursed and cleared in the bank on 7 <sup>th</sup> May 2020  |
| SC 13 20 | Audit –<br>a) certificate of Exemption sent to SKF Littlejohn and receipt has been acknowledged<br>b) AGAR Documents including details of Electors Rights have been posted on the PC website within the timescales required. The 30 days period for inspection commences on 15 <sup>th</sup> June. |
| SC 16 20 | The Notice Board has been ordered. See agenda SC 33 20 of this meeting.  |

Confirmed:

Chairman

Date:

SC 29 20 Planning Matters

A Planning application was received from Charnwood Borough Council on the day of the meeting. Application P/20/0904/2 – former 39 School Lane – Discharge of Conditions 3 and 6 detailed in P/18/1599/2 were presented to the meeting and approved.

SC 30 20 Financial Matters

Copies of latest Bank Statements had been tabled and were confirmed as aligning with the following statement.

a) FINANCIAL POSITION FOR MEETING ON 15TH JUNE 2020

BALANCES	
BALANCE b/f FROM PREVIOUS YEAR	4065.14
PRECEPT 1	5875.50
DEBT REPAYMENT	214.07
	10154.71
EXPENSES	
MARCH CHEQUES	121.00
MAY CHEQUES	1488.54
	1609.54
BALANCES MINUS EXPENSES	
	10154.71
	1609.54
	8545.17
BANK STATEMENT TO 5TH JUNE 2020	
	8545.17
CHEQUES FOR JUNE MEETING	3694.77
FUNDS REMAINING IN CURRENT ACCOUNT	4850.40

VAT CLAIM TO BE MADE FOLLOWING THE JUNE 15TH MEETING

NOTICE BOARD	490.00
STATIONERY	9.20
RCC	680.00
DEFIB BATTERY	47.60
2COMMUNE	62.00
PAYROLL	9.00
ST LIGHTS	86.52

Confirmed:	Chairman	Date:
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b) REVISED LAYOUT OF ACCOUNTS FOR 15th June Meeting

CATEGORIES	PRECEPT/INCOME	SPEND TO DATE
PAYROLL SERVICE	216.00	0.00
OFFICE EXPENSES	350.00	71.51
SOLR FEES	650.00	0.00
WEBSITE	372.00	0.00
CLERKS SALARY	1787.00	268.14
INSURANCE	331.00	333.58
PLAYING FIELD INSP/MAINT	350.00	0.00
PLAYING FIELD MOW/STRIM	1200.00	80.00
SUBSCRIPTIONS	250.00	147.19
STREET LIGHTING	868.00	519.14
VH RENT	550.00	0.00
CCF	2615.00	0.00
AUDIT FEES	170.00	0.00
HMRC	447.00	67.00
TRAINING BUDGET	150.00	0.00
RESERVE A/C	500.00	0.00
DEV A/C	945.00	0.00
<b>TOTALS</b>	<b>11751.00</b>	<b>1486.56</b>
	0.00	0.00
BALANCE YR END 2019/2020	0.00	0.00
RECEIPTS 2020/2021	0.00	0.00
<b>TOTAL</b>	<b>11751.00</b>	<b>1486.56</b>

NOTES

O/STDG VAT CLAIM

1384.32

1384.32

1384.32

Confirmed:

Chairman

Date:

-USPND		
ESTIMATE	TOTAL	
SPEND TO	YR	OVER/UNDER
YR END	END	SPEND
216.00	216.00	0.00
278.49	350.00	0.00
0.00	0.00	-650.00
372.00	372.00	0.00
1518.86	1787.00	0.00
-2.58	331.00	0.00
350.00	350.00	0.00
1120.00	1200.00	0.00
102.81	250.00	0.00
348.86	868.00	0.00
550.00	550.00	0.00
2615.00	2615.00	0.00
170.00	170.00	0.00
380.00	447.00	0.00
150.00	150.00	0.00
0.00	0.00	-500.00
0.00	0.00	-945.00
8169.44	9656.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
8169.44	9656.00	0.00

c) Cheques approved and signed at this meeting

E Wilkinson (Grass Cutting 03/05)	£ 80.00
E Wilkinson (Grass Cutting 20/05)	£ 80.00
PBS Office (Stationery)	£ 55.20
Notice Boards online	£ 2940.00
2Commune (Website Hosting +Email)	£ 372.00
Clerks Wages (June 2020)	£ 134.17
HMRC (June 2020)	£ 33.40
<b>TOTAL</b>	<b>£ 3694.77</b>

SC 31 20 Clerks Annual Appraisal

The Clerks performance during the year has been satisfactory regarding handling of meetings, completion of Audits with both Internal and External auditors, and assisting Councillors in revising the accounting records.

Confirmed:

Chairman

Date:

SC 32 20 Play a Part Project update

The meeting agreed that for the contract and grant issues the appropriate department of Leicestershire County Council should be considered. A meeting has been arranged with Cllr Seaton, Cllr Jo Charles, and Cllr Liz Norton with advisors from LCC.

SC 32 20 Clerks Report

The Clerk requested that he be delegated to sign all approved minutes from 3<sup>rd</sup> March 2020 until the end of lockdown. Councillors approved this matter by resolution.

SC 33 20 Notice Board Update

The Notice Board will be manufactured on receipt of payment for which a cheque has been raised and approved.

SC 34 20 Drains update

Cllr Seaton requested information from Clerk setting out the current situation.

SC 35 20 Correspondence received

Emails forwarded to Councillors as appropriate.

SC 36 20 Opportunity for Member of the Public to speak

No members of the public registered for the Zoom platform session. However an issue was raised regarding the sound of shot gun firing which has been related to farming activity and a request for signs to be erected on playing field concerning dog mess – Clerk to obtain appropriate signs.

SC 37 20 Items for inclusion in future agenda

Continue monitoring Drains, issues from Borough Councillor and/or Police reports

SC 38 20 Date of next meeting

20<sup>th</sup> July 2020

Meeting closed at 6.30 pm

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**Notes from the Borough Council.**

**Councillor Daniel Grimley, Queniborough Ward**

I hope all are safe and well.

After the last meeting I reported instances of fly tipping reported to me to Charnwood Environmental Control. I also reported the gas canisters to the police and got assurances that they will pass this on to colleagues.

**Charnwood Virtual Meetings**

Virtual meetings for councillors are now becoming more frequent. I have my third online planning meeting this week with an online meeting to discuss a call in of a cabinet decision regarding the renewal of the leisure centres contract. At the end of the month the full council will be holding its annual meeting as virtual meeting with all 52 councillors and officers to be broadcast live over the internet.

I am also attending where possible virtual Parish Meeting in all areas of the Queniborough Ward, including Queniborough, Barkby and Barkby Thorpe, and South Croxton.

Confirmed:	Chairman	Date:
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## **5 Year Housing Figure**

Charnwood has carried out its annual review of the 5 Year Housing Figure and can currently demonstrate 5.52 years.

This is important as it ensures that the current Core Strategy remains the main document as a material planning consideration. This means that that development should generally be in accordance with the current plan giving strength to maintaining the current limits to development.

## **We will not tolerate racism or discrimination in any form, says Leader**

The Leader of Charnwood Borough Council, Cllr Jonathan Morgan, has issued a statement reinforcing the Council's position that it will not tolerate racism or discrimination.

Cllr Morgan said: "Our aim for Charnwood is to create a place where people treat each other with dignity and respect.

"As a Council, we do not tolerate racism, or any discrimination, in any form. We are proud of our diverse communities in Charnwood and believe our differences should be recognised and celebrated.

"The global events of the past few weeks have caused anger around the world. Sadly, racism is still a problem and that's why it is important we stand together, talk about the issues we face and work together to combat unacceptable views and behaviours that have no place in our society."

I fully endorse Jonathan's comments on this.

## **Garden waste to return to fortnightly collections**

Charnwood Borough Council is returning its garden waste service to its normal fortnightly collections from Monday June 15.

The service has been operating in a limited capacity since the end of April following a period of suspension due to the coronavirus pandemic.

However, the Council and its waste partner Serco say staffing levels will now allow the fortnightly collections to resume.

It also means that from June 15, customers will leave their bins out on their normal garden waste collection day and not a Monday as they have been asked to do over the past few weeks.

The schedule is available on the Council website.

From June 13, customers will also be able to check their collection days via the Council website. Just visit, [my.charnwood.gov.uk](http://my.charnwood.gov.uk)

## **High streets get ready for safe shopping**

High streets in Leicestershire and Rutland are gearing up for increased trade as lockdown restrictions continue to ease.

From June 15, more shops will be able to trade including those selling clothes, shoes and toys.

Indoor markets are also due to reopen under government plans.

Councils in Leicestershire and Rutland have all been working with local businesses, partners and the NHS to ensure high streets are safe places for customers, traders, staff and visitors.

Various methods are being employed to help people stay safe. They include:

the installation of floor markings, barriers and signage to support social distancing

addition of hand sanitizer stations in some areas staff or volunteers being present in some shopping areas in Leicestershire to assist people and monitor the situation issuing of guidance to traders in some areas to help them protect customers and employees inside their premises

Confirmed:	Chairman	Date:
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introduction of one-way systems for pedestrians and traffic suspension of some parking bays to provide more pedestrian space closure of some streets.

Council leaders are reminding shoppers that they must always follow the social distancing rules as this is still one of the fundamental ways the nation is tackling the pandemic.

Leicestershire County Council is developing 'pop-up' walking and cycling routes and is bidding for funding from the Government's Emergency Action Travel Fund to progress its plans.

People planning to visit one of Leicestershire's local towns are strongly encouraged to visit their local council website for more information. For information about roads and travel, please look at websites for Leicester City Council, Leicestershire County Council or Rutland County Council.

**For the latest information about Council services during coronavirus please visit**

**[www.charnwood.gov.uk/coronavirus](http://www.charnwood.gov.uk/coronavirus)**

You can follow me on Twitter @dangrimley, email [cllr.daniel.grimley@charnwood.gov.uk](mailto:cllr.daniel.grimley@charnwood.gov.uk), facebook: Cllr Daniel Grimley or tel. 01162600899. Post c/o Member Services, Charnwood Borough Council, Southfields, Loughborough, Leicester, LE11 2TX. Once current restrictions are lifted I will resume face to face contact.

Cllr. Daniel Grimley

Charnwood Borough Councillor for Queniborough Ward (including Barkby, Barkby Thorpe, Beeby, Hamilton Lea, Queniborough, South Croxton and part of Thurmaston)

Confirmed:	Chairman	Date:
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