

# South Croxton Parish Council

## Minutes of the Parish Council Meeting held on Monday 16<sup>th</sup> May 2022 at 6.15 pm in the Village Hall

If attending we recommend wearing a face mask and sanitize your hands using the materiel supplied.

Councillors present: Cllr Dave Morris (Chairman), Cllr Elizabeth Norton, Cllr Stephen Goodger, Cllr Vicki Newby, Cllr Dan Fryer.

Members of the Public: 1

In attendance: Clerk – Mr SC Johnson

### **SC 057 22** Welcome

Cllr Morris opened the meeting and welcomed all present.

### **SC 058 22** Election of Chairman

Following discussion it was unanimously resolved that Cllr Dave Morris would continue as Chairman for the coming year 22/23 and a Declaration of Office in the post of Chairman was signed by Cllr Morris and the Clerk at the meeting. There was no take up on the position of Vice Chairman.

### **SC 059 22** Apologies for Absence:

Cllr Daniel Grimley.

### **SC 060 22** Disclosure of Interests and Dispensation by Councillors for this meeting and sign new Register of Members Interests (Note New Code of Conduct)

No interests or dispensations were declared at the start of or during the meeting. Signing of new Registers of Interests (requested by Charnwood Monitoring Officer) was postponed until the June meeting due to a date included in the forms later than the current meeting.

### **SC 061 22** Approve by resolution and sign Minutes of the Parish Council meeting held on 4<sup>th</sup> April 2022

The minutes, circulated before this meeting, were approved by resolution – proposed by Cllr Morris, seconded by Cllr Goodger, no objections. The minutes were signed by Cllr Morris. Clerk to add the minutes to the website and file the copy.

### **SC 062 22** Borough Councillors Report

Cllr Grimley apologised for his absence. He submitted his report which has been added to the end of these minutes.

### **SC 063 22**

#### Planning Matters

P/21/2154/2 Proposed change of use of land on 3 Turns Lane to livery business with associated equestrian buildings including shelter (retrospective), 2 No stables (retrospective) and hay store (retrospective) as well as 3 No stables and backroom and temporary siting of tourer caravan to provide toilet facility and storage container. This application is still classified as NoninValid. Apparently the meaning of this term is that the application is awaiting allocation to an officer.

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Travellers site progress is nil we await report from the Planning Department. No information in relation to the Planning Contravention Notice served. Cllr Grimley involved in progressing the action.

Confirmed:	Chairman	Date:

P/22/0014/2 Single storey extension to rear of property and 1<sup>st</sup> floor extension above existing single storey kitchen. Parish Council has notified to the Planning office that we have no objections to this application. Status is Grant Conditionally.

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P/21/2227/2 Extension to raised parking area. Parish Council have notified that we have no objection to this application but do have concerns about access obstructions on School Lane when the work is in progress. Status is Grant Conditionally

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P/21/2415/2 Land at 3 Turns Lane Proposed construction of Agricultural Building. Status is Registered.

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**SC 064 22 Financial Matters**

Due to difficulties in obtaining competitive quotations for Insurance Councillors were asked to approve from a selection of options a quotation from Zurich. They unanimously resolved to choose a fixed 5 year long term agreement.

The Bank Balances for the Current and Business Reserve Accounts above were confirmed against the Bank Statements by Cllr Goodger.

a) Bank Accounts and Reserves

Statement Current Account Balance	£	<b>9561.22</b>
Estimated Income to year end	£	5993.27
Total	£	15554.49
Estimated spend to year end	£	8174.61
Estimated Current Account Balance	£	7379.88
Statement Reserve Account Balance	£	<b>17370.18</b>

b) Cheques to be approved and at meeting:

HMRC (Apr)	£	58.40	Chq No. 1021
Clerk Wages (Apr)	£	233.67	Chq No. 1022
LRALC	£	174.04	Chq No.1023
Village Hall	£	55.00	Chq No.1024
Insurance	£	338.17	Chq No.1025

**Total Value** **£ 859.28**

**SC 065 22/1 Audit – AGAR (Annual Governance & Accountability Return)**

was completed (using the flow chart provided in guidance documentation). Having established qualification due to the higher gross income and gross expenditure being less than £25,000, Cllrs resolved the South Croxton Parish Council was exempt from sending the FULL completed Annual Governance and Accountability Return Part 2 to the External Auditor for a limited assurance review. Copies of all the relevant and unsigned documents had been sent to Councillors prior to the meeting.

Confirmed:	Chairman	Date:

**SC 065 22/2** The Certificate of Exemption – Page 3 of AGAR 2021/22 Part 2

was approved by the South Croxton Parish Council and signed by the Responsible Financial Officer and the Chairman. The completed certificate will be returned to the external auditor no later than 30<sup>th</sup> June 2022. This document will be published on the Parish Councils Website before 1<sup>st</sup> July 2022.

**SC 065 22/3** Internal Auditors Report for 2021-2022

The Internal Auditor had produced a written report which was circulated to Councillors prior to this meeting. Page 4 of the Annual Governance & Accountability Return 2021/22 was signed by the Internal Auditor on completion of her work.

Findings were that financial reserves should be earmarked, attention should be given to tenders and quotations as part of financial management, in governance the statement about precept resolution by the Council should be strongly stated. For risk management there should be a statement of areas of responsibility such as the play area with checks recorded and written assessments provided.

**SC 065 22/4** The Section 1 - Annual Governance Statement 2021/22

was completed at the meeting having considered the 9 statements in turn, resolved as approved by the Council, and signed by the Chairman and the Clerk. This document will be published on the Councils Website before 1<sup>st</sup> July 2022.

**SC 065 22/5** The Section 2 – Accounting Statement 2021/22

was completed and signed by the Clerk before presenting to the meeting and after consideration resolved as approved by Councillors and signed by the Chairman. This document will be published on the Councils Website before 1<sup>st</sup> July 2022.

**SC 065 22/6** An explanation of the Variances on the Section 2 sheet of the AGAR

was presented to the meeting and explained by the Clerk. Councillors resolved to approve the Variances sheet. This document will be published on the Councils Website before 1<sup>st</sup> July 2022.

**SC 065 22/7** The Bank Reconciliation sheet

was completed by the clerk and presented to the meeting. The figures were checked against the Councils' Bank Statements and resolved as approved by Councillors. This document will be published on the Councils Website before 1<sup>st</sup> July 2022.

**SC 065 22/8** The Notice of period of exercise of Public Rights

Publication of Notice of Public Rights and Annual Governance and Accountability Return (Exempt Authority) had been completed was tabled at the meeting with a) the notification of what exempt authorities need to do to advertise the period during which rights may be exercised and b) sheets containing a summary of the rights which will be published with the Notice. Councillors approved the Notice and notifications.

The Notice of Public Rights and Notifications will be published on the Notice Boards in the Parish and on the Councils website on 11<sup>th</sup> June 2022 before the date of commencement of the period on 14<sup>th</sup> June 2022.

**SC 066 22** Approval of Clerks amended contract

This was necessary due to increased working hours (Reference SC 26 21 at 8<sup>th</sup> February meeting). Councillors approved the changes.

Confirmed:	Chairman	Date:

**SC 067 22 Opportunity for Members of the Public to**

A question was raised about the safeguards on the playing field – this item was discussed as part of the work of the Internal Auditor.

**SC 068 22 Items for inclusion in future agenda**

Play a Part project, MVAS, Contact with LCC Highways records, Allocation of reserve funds, Kings Lane footpath.

**SC 068 22 Date of next meeting**

13th June at 6pm in the Village Hall at South Croxton

Meeting closed at 7.15pm

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**Notes From the Borough Council.**

**Councillor Daniel Grimley, Queniborough Ward**



Welcome to my latest round up of news from Charnwood.

**Travellers Site**

I am chasing the office for an update following her email on 05<sup>th</sup> May circulated to Parish Councillors. I am chasing the officer for an update which I will circulate once I have this.

**Member Grant Scheme**

The Member Grants scheme for 2022/23 is now open.

Organisations currently running projects with community benefit in Charnwood are invited to apply for a minimum of £250 per member, and up to a maximum of £500 per member, and applications may be made to more than one member. Funding can be provided towards community events, activities, equipment, uniformed groups such as Scouts, Guides, Cubs and Brownies.

For more information please read the guidance notes for applicants and read and complete the eligibility checklist. A downloadable version of the guidance notes can be found below:

The last date for applications is January 31, 2023.

Confirmed:	Chairman	Date:

### **Solar Together scheme launches in district**

Save on energy bills and help cut carbon emissions by investing in solar panels through an exciting new group-buying energy scheme.

Solar Together Leicestershire helps people looking to make an investment in solar panels on their house and battery storage systems for a reduced rate.

Signing up is free for residents and is now open. For more information and to sign up, visit [www.charnwood.gov.uk/solar-together](http://www.charnwood.gov.uk/solar-together)

Residents who register will be entered into an auction, where solar PV suppliers compete by offering the lowest rate for solar panel installation. The more people registered, the lower the price can be.

Working with iChoosr, Solar Together then provides those signed up with a free, no-obligation offer from the successful energy supplier. A personal recommendation will be emailed out with information on the winning solar panel installer, the proposed system, costs, and savings ready for residents to make their choice.

Charnwood Borough Council is currently working towards the authority being carbon neutral by 2030. Installing solar panels on homes can reduce carbon emissions by generating clean electricity and save homeowners money on energy costs.

Registration closes on Tuesday 14 June with the selection revealed from Monday, July 4 onwards.

Charnwood Borough Council is working in partnership with Blaby District Council, Harborough District Council, Hinckley and Bosworth Borough Council, Leicestershire County Council, Melton Borough Council, North West Leicestershire District Council and Oadby and Wigston Borough Council.

### **Search is on for best hanging basket to mark Platinum Jubilee**

A competition has been launched to find the best hanging basket in Charnwood in celebration of Her Majesty The Queen's Platinum Jubilee.

The Council's open spaces partner idverde and Loughborough in Bloom are inviting residents across the borough to put on their gardening gloves and plant-up a hanging basket to mark the Jubilee.

On February 6, 2022, Her Majesty The Queen became the first British Monarch to celebrate a Platinum Jubilee, marking 70 years of service to the people of the United Kingdom, the Realms and the Commonwealth.

The prizes up for grabs are:

first prize – an annual family membership for The Royal Horticultural Society (RHS)

second and third prize - £50 National Garden Gift Voucher.

The closing date for entries is Sunday July 31, 2022.

The judging panel will choose the best 10 hanging baskets which will be shortlisted to the final three during the first two weeks of August.

Competition winners will be announced in September.

How to enter

To enter, all you need to do is:

email two photos of your hanging baskets to [charnwood@idverde.co.uk](mailto:charnwood@idverde.co.uk)

include your name, contact number and address in the body of the email

mark your email subject as 'Hanging Basket Competition'

People can also send entries by post to: idverde Hanging Basket Competition, Derby Rd Playing Fields, Cotton Way, Loughborough, LE11 5FJ.

Please remember to include your contact details as well as two photos.

Terms of competition Open to any individual in Charnwood except employees of Charnwood Borough Council, idverde or members of the Loughborough in Bloom board.

Confirmed:	Chairman	Date:

Only photos of hanging baskets can be accepted. No window boxes or any other type of planter please.

All entries need to be received by Sunday July 31, 2022.

By entering, you understand your photos, name and location may be published in the 2022 Loughborough in Bloom portfolio and on the Council's and idverde communication channels including social media.

For more information, please contact me.

You can follow me on Twitter @dangrimley, email [cllr.daniel.grimley@charnwood.gov.uk](mailto:cllr.daniel.grimley@charnwood.gov.uk), facebook: Cllr Daniel Grimley or tel. 01162600899. Post c/o Member Services, Charnwood Borough Council, Southfields, Loughborough, Leicester, LE11 2TX.

Cllr. Daniel Grimley

Charnwood Borough Councillor for Queniborough Ward (including Barkby, Barkby Thorpe, Beeby, Hamilton Lea, Queniborough, South Croxton and part of Thorpebury)

Confirmed:	Chairman	Date: