

South Croxton Parish Council

Minutes of the Annual Parish Council Meeting held on

Wednesday 22nd May 2019

at 6.30 pm in South Croxton Village Hall

Councillors present: Cllr JoAnn Charles, Cllr Elizabeth Norton,
Cllr Steve Goodger

In attendance: Clerk– Mr SC Johnson, one parishioner

Meeting opened at 6.30pm.

1. Election of Chair/Vice Chair for 2019

Cllr Joann Charles was elected and agreed to be Chair for the 2019/2020 year. Cllr Paul Gant had agreed to be Vice Chair. All Councillors Present signed a Declaration of Office and Chair signed a Declaration of Acceptance of Office of Chair for the year 2019/2020. Clerk signed each Declaration and will file copies.

2. Welcome

Cllr Charles opened the meeting and welcomed all present.

3. Apologies for Absence

Cllr Paul Gant

4. Registers of Members Interest – Confirmation

Forms had been signed previously in the presence of the Clerk and will be transmitted to CBC, Democratic Services Manager before the requested date of 11th June 2019.

5. Disclosure of Interests by Councillors for this meeting

No disclosure of interests declared at the start of the meeting.

6. Minutes of meeting held on 1st April 2019 agreed by Councillors. The minutes were unanimously agreed and were duly signed – Clerk to file and add to website.

7. Matters arising from minutes of meeting held on 1st April 2019.

5b. Green house letter – clarification given by member of the public present – the green house will be removed.

5c. Cllr Norton declared an interest in this matter. Following a recent VH meeting it was decided that the Clerk should write a letter which leaves no doubt about the position of support of the Village Hall by the Parish Council and makes clear the status of the historical and current commitments.

5d. Map for use in identifying drains is ongoing.

5e. Playing field workday suspended due to awards for all grant process.

6. Objection to Planning application on the traveller site was agreed by individual Councillors to be via Solicitor with Councillors comments included. It is noted that the application has been granted conditionally.

7. The election resulted in 4 out of 5 Councillors being reinstated in the non-contested election.

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10. RCC have produced papers for Councillors signatures to comply with their GDPR process. They are on schedule for the open day on 1st June 2019.
Additional Note – There is a Garden Fete on 8th June at 2.30 pm in the Village – details to follow.

8. Review of Policies

***Standing Orders 2018**

Were checked for correct status, Amendment in July 2018 had already been incorporated – front history sheet added. Clerk signed copy at Meeting.

***Members Code of Conduct**

No changes made to Code - front history sheet added. Clerk signed copy at Meeting

***Financial Regulations**

Para 1.14, changes made to reduce amount of money Council can approve for a single grant to £500 except in the small grants scheme.

para 5.1 remove requirement to seek credit references for Members or employees, para 5.5c remove clerks authorisation to transfer monies between bank accounts up to the sum of £10,000, paras 6.16-6.20 remove references to internet banking and credit card issues, paras 7.6-7.8 remove references to employment and personal performance data for senior officers, para 8.3 removed regarding sending bank statements to chairman in addition to those the clerk receives. Front History sheet added. Clerk signed copy at meeting.

***Publication Scheme**

Clerks contact details updated - Front History sheet added. Clerk signed copy at meeting.

***Asset Register**

Front History sheet added. Clerk signed copy at meeting.

***Risk Assessment**

A revised Risk assessment plan was introduced on 4th February 2019. No changes made. Front History sheet added. Clerk signed copy at meeting.

***Business Continuity Plan**

This plan was introduced in February 2019. No changes made. Front History sheet added. Clerk signed copy at meeting.

***GDPR – General Data Protection Regulations**

These regulations were introduced in September 2018 and the registration process with ICO was followed. Front History sheet added. Clerk signed copy at meeting.

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9. Planning Updates

13	21/08/2018	P/18/1632/2	THE HOVEL SYSTON ROAD	DISCHARGE OF CONDITIONS	PART DISCHARGE	CONDITIONS 3,5,7,8
14	07/09/2018	P/18/1733/2	26 SCHOOL LANE	TREE - FELLING ONE MAPLE	GRANT	NO TPO
15	07/01/2019	P/18/2481/2	33 MAIN STREET	SS SIDE EXTENSION	GRANT	CONDITIONALLY
16	15/01/2019	P/18/2580/2	LAND SOUTH OF S/CROXTON ROAD	SCREENING OPINION - SOLAR FARM	FINAL DECISION	EIA NOT REQUIRED
17	17/09/2018	P/18/1701/2	20C MAIN STREET	SS EXTENSION TO REAR	GRANTED	LISTED BLDG CONSTRAINTS
18	10/10/2018	P/18/1980/2	24 SCHOOL LANE	EXTENSION TO REAR OF PROPERTY	GRANT	UNCONDITIONALLY
19	07/12/2018	P/18/2041/2	PADDOCK 3 TURNS LANE	NEW VEHICULAR ACCESS	GRANTED	CONDITIONS
20	06/11/2018	P/18/2077/2	77 MAIN STREET	NEW BUILD	REFUSED	
21	26/03/2019	P/18/2101/2	TRAVELLERS SITE	ERECTION OF DETACHED DAYROOM	GRANT	CONDITIONS
22	31/07/2018	P/18/1272/2	77 MAIN STREET	RESUBMISSION OF P/18/2077/2	WITHDRAWN	
23	26/03/2019	P/18/2101/2	TRAVELLERS SITE OFF MAIN ST	DETACHED DAY ROOM	GRANT CONDITIONALLY	
24	04/04/2019	P/19/0506/2	58 MAIN STREET	SINGLE STOREY REAR EXTN	REGISTERED	
25	02/04/2019	P/19/0534/2	17 MAIN STREET	TREE WORKS INC TPO	GRANT CONDITIONALLY	

The above update sheet reflected the changes since the previous meeting. With regard to the detached dayroom at Main Street the conditions attached to the granted application were noted.

Reference is made to the earlier appeal of planning application (P/09/1068/2) and the conditions stated therein.

Clerk requested to assemble these facts to facilitate monitoring of the ongoing works. It was noted that no action was listed for the application at 58 Main Street.

10. Financial Matters

a. Bank Accounts and Reserves

Current Account Balance	£17629.00
Deposit Account Balance	£ 5101.39
Spend to date for year	£ 212.09

b. Cheques signed

HMRC	£ 33.40
Clerk Wages	£ 134.17
Clerk Expenses	£ 6.00
LRALC Fee	£ 139.13
Shakespeare	£1800.00

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11. Audit

1. The Annual Governance and Accountability Return 2018/19 Part 2 was completed having established qualification due to the higher gross income and gross expenditure being less than £25,000. The Council determined (using the flow chart provided in guidance documentation) to declare themselves exempt from sending the completed Annual Governance and Accountability Return Part 2 to the External Auditor for a limited assurance review and undertook to complete the Certificate of Exemption (page 3) and send this to the External Auditor.
2. Pages 4,5, and 6, of the Annual Governance and Accountability Return Part 2 will be published on the Councils website before 1st July 2019.
3. The Certificate of Exemption - AGAR 2018/19 Part 2 was approved by the Council and signed by the Responsible Financial Officer and the Chairman. This document will be published on the Councils Website before 1st July 2019.
4. The Annual Internal Audit will be signed by the internal auditor following completion of his work. This document will be published on the Councils Website before 1st July 2019.
5. The Section 1 - Annual Governance Statement 2018/19 was completed at the meeting having considered the 9 statements in turn, approved by the Council, and signed by the Chairman and the Clerk. This document will be published on the Councils Website before 1st July 2019.
6. The Section 2 – Accounting Statement 2018/19 was completed by the Clerk and signed before presenting to the meeting and after consideration approved by Councillors and signed by the Chairman. This document will be published on the Councils Website before 1st July 2019.
7. An explanation of the Variances on the Section 2 sheet was presented to the meeting and explained by the Clerk. An additional sheet was added by the Clerk for the Box 6 variance which required more space for the explanation. Councillors approved the Variances sheet. This document will be published on the Councils Website before 1st July 2019.
8. The Bank Reconciliation sheet was completed by the clerk and presented to the meeting. The figures were corroborated by the Councils' Bank Statements and approved by Councillors. This document will be published on the Councils Website before 1st July 2019.
9. The Notice of Public Rights and Publication of Annual Governance and Accountability Return had been completed was tabled at the meeting with a) the notification of what exempt authorities need to do to advertise the period during which rights may be exercised and b) sheets containing a summary of the rights which will be published with the Notice. Councillors approved the Notice and notifications.

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The Notice of Public Rights and Notifications will be published on the Notice Boards in the Parish and on the Councils website on Friday 14th June 2019 before the date of commencement of the period on 17th June 2019.

Chair requested a spreadsheet presentation of budget against precept amounts for 2018/2019.

12. Co-Option of Councillor following Election

Councillors were reminded that the vacancy should be filled within 35 days of the retirement of the previous Council on 7th May 2019.

13. Clerks Report

The clerk gave a brief report of the A46 Expressway meeting held on 4th April 2019. A Summary of the meeting is attached at the end of these minutes.

A reminder of the Charnwood Borough Councils Public Spaces Protection Order – Dog Control Charnwood 2020 request for input.

A further reminder about the Rural Housing Guide Consultation request for input.

14. Awards for All Grant

The Clerk tabled GDPR documents provided by RCC as part of their contract. Clerk signed as Data Controller for the Parish Council and returned the documents to RCC for their signature.

Some planning is in hand for the open day on Saturday 1st June 2019 with offers of provision of materials for younger parishioners to provide artistic input. The event is to commence at 10 am and close at 12 pm. Clerk to provide some poster material to foster ideas and add further presentation on website. Supply of Parishioner email request forms to be available at the open day.

15. Gully Clearance

Further communication received from Highways regarding the blockage though action depends on resources. This issue is to be monitored and itemised for next meeting.

16. Correspondence received

An envelope was tabled containing 1 item from Glasdon street furniture.

Note – Chair requested that condition of Grit Bins be checked.

17. Opportunity for Members of the Public to speak

Issue of LED light modifications raised – clerk requested to check progress.

Aircraft Noise increasing – clerk to write to Cllr Seaton on the matter and include reminder about repainting of white lining on Main street and South Croxton Road.

18. Items for inclusion as future agenda items

Gully Clearance

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19. Date of Next Meeting

10th June 2019 at 6.00pm (must be quorate)

Meeting closed at 2010

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A46 Express way meeting summary

Sent on behalf of CPRE Leicestershire, SELAG and Willoughby Waterleys Residents Association (WWRA)

Some attendees at the meeting about the proposed A46 Expressway on April 4 have asked us to provide a "menu" of points to raise with candidates for local elections.

Contact your local candidates to ask where they stand on the proposed A46 Expressway and the Strategic Growth Plan

The plan for an Expressway to the east and south of Leicester, together with 38,000 new houses, is the central element of the Leicester and Leicestershire Strategic Growth Plan (SGP), which was endorsed by all of Leicestershire's principal councils last autumn.

CPRE Leicestershire has argued that *far from resolving the transport problems around Leicester, this proposal is likely to exacerbate them in the longer term.*

It will act as a catalyst for more housing in the open countryside and yet more traffic going into Leicester. The SGP fails to address the resulting congestion within and into Leicester by providing sustainable public transport alternatives to car travel.

While not resolving transport problems, the plan will do great and irreparable harm to the high-quality countryside around the East of Leicester.

The Expressway plan won't work

Leicester's traffic problems are not simply a problem on one route, but are a network problem which requires solutions across the whole network.

There is strong evidence that building new road infrastructure increases traffic. This is partly because of extra traffic that would result from new developments along a route. Building a new A46 Expressway round Leicester would encourage commuting into Leicester from further away, with traffic using the radial routes from the Expressway into Leicester. Congestion on these routes would inevitably increase as a result of this new road, even if the road itself could be kept free-flowing despite all the development around it.

Despite these obvious facts, Leicestershire County Council has failed to take account of additional traffic that would be generated by building this road in its assessments. It has not, to our knowledge, undertaken work to assess whether the radial routes from the Expressway could cope with the additional pressures the road (and the adjacent housing) would bring,

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neither are they actively considering any alternative proposals.

A New Approach is needed

We need a strategy to address the transport issues in Leicester which aims to reduce the level of car dependency in and around the city, firstly through public transport interventions, and second specific improvements on existing roads.

Housing

The Level of Housing Need is exaggerated in the Strategic Growth Plan. Latest Forecasts show Leicester needing a little more than half the SGP projected amount of new housing in the next 20 years.

There is a lack of up to date information on housing land within the city of Leicester.

The Strategic Growth Plan does nothing to address Climate Change or pollution*.*

How it will affect you

Write about how the road could affect you personally and why you love and value the countryside and how you use it for recreation enjoyment etc.

So please contact your candidates before the 2nd May election and ask for their views.

Kind regards

CPRE Leicestershire, SELAG and Willoughby Waterleys Residents Association

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