

# South Croxton Parish Council

## Minutes of the Parish Council Meeting held on

Monday 4<sup>th</sup> November 2019

at 6.00 pm in South Croxton Village Hall

Councillors present: Cllr JoAnn Charles (Chair), Cllr Elizabeth Norton, Cllr Paul Gant, Cllr Stephen Goodger, Cllr Dave Morris, Member of Public – 1, PC Harkerat Sanghera

In attendance: Clerk – Mr SC Johnson

Meeting opened at 6.00pm.

### 1. Welcome

Chairman, Cllr Charles opened the meeting and welcomed all present.

### 2. Apologies for Absence

Borough Councillor Daniel Grimley

### 3. Disclosure of Interests by Councillors for this meeting

There were no disclosures made at the start of or during this meeting.

### 4. Agree Minutes of meeting held on 2<sup>nd</sup> October 2019

The minutes were unanimously approved by Councillors and were duly signed by the Chair.

Clerk to add the minutes to the website and file the copy.

### 5. PAPSG Survey Briefing/Dates of next event/grant applications

Due to a misunderstanding non council members of the PAPSG steering group were not present at this meeting though they had been invited. The count of Survey Forms completed amounted to 11 of 100 distributed. It was agreed that more effort at publicising was needed and notice of the survey is to be posted in more places including accessing local websites run by residents. The Clerk is to remind Parishioners on the website and through personal emails where access is agreed. The Survey responses are to be made by 6<sup>th</sup> November 2019. The next meeting of the Steering Group is arranged for 2<sup>nd</sup> December 2019. The Clerk is to submit an application for a grant from Charnwood Borough Council for funding of continuing work by RCC following the completion of the survey.

### 6. Matters Arising from minutes of meeting held on 2<sup>nd</sup> October 2019

Minute No.

6. The issue of blocked drains was again discussed with 3 specific locations being highlighted. Following heavy rain in the last month these locations have been visited by the Clerk and reference numbers issued by Highways for the following locations:

- a) South Manor Farm on South Croxton Road – opposite the T Junction.
- b) Outside 38 Main Street South Croxton.
- c) At Crossroads adjacent Barsby Road on South Croxton side.

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Confirmed:

Chairman

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Councillors were to investigate the legitimacy of the works carried out on the Queniborough Brook and report back.

7. Councillors requests regarding the circulation of planning applications have been implemented.

8. An error in the amount recorded for the clerk's wages, the cheque was for the correct amount, has been rectified.

Following discussion with Councillors, a considerable time has been spent, revising the presentation of the financial statements, including monitoring of the estimates of 'spend to the end of year'. The revisions are linked to the original Cash Book but provide a separate and clearer picture of the overall financial position and will be circulated to Councillors separately for comment.

It is envisaged that the new style statement will be available on a quarterly basis while the monthly statement on the agenda has been changed to reflect the annual position of the accounts.

9. Play a Part has now progressed to the survey stage as discussed in item 5 of this meeting agenda.

14. The fly tipping complaint via email has been answered and notices have been placed on the website and submitted for inclusion in the Bridge magazine.

N.B. The minutes of the PAPSG meeting held on 27<sup>th</sup> September 2019 were approved at the following meeting on 18<sup>th</sup> October 2019. The draft minutes of the October meeting have been agreed with RCC and are now in circulation.

#### 7. Planning Matters

Updates to the table show 1 change:

P/19/2070/2 31 Kings Lane – Single storey extension to rear – to be decided by 6<sup>th</sup> November. Councillors had no objections to this application having viewed drawings tabled at the meeting. The table is added at the end of these minutes. Councillors requested that future presentations of the table be rolled back to show undecided applications.

#### 8. Financial Matters

##### a) Bank Accounts and Reserves

Current Account Balance	£ 16154.71 (Sept/Oct statement)
Estimated Income to yr end	£ 1098.36 (VAT REFUND)
Total	£ 17253.07
Estimated spend to yr end	£ 9996.66 (inc.u/c chqs)
Balance	£ 7256.08
Reserve Account Balance	£ 9404.22

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Confirmed:

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b) Cheques to be signed this meeting	
HMRC (October)	£ 33.40 Chq No. 876
Clerk Wages (October)	£ 134.17 Chq No. 877
Clerk (use of home as Office Jul 18 to Jun19)	£ 130.00 Chq No. 878
<b>Total Value</b>	<b>£ 297.57</b>

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N.B. Total Value summing error on published agenda (was £330.97)

Cheques were submitted for approval and signatures. The claim for use of home as an office was queried and Cllrs requested that LRALC be consulted. The clerks' contract of employment specifies that a claim may be made. Clerk to contact LRALC.

c) 2019/2020 Internal Audit – Approve LRALC Auditor for 2019/2020  
Discussion centred on need for external auditor and Internal Auditor should expenditure/income exceed amount for self-certification i.e.£25,000. Clerk to outline the case for the way forward.

d) Precept for 2020/2021 - Preparatory discussion inc Capping.  
Draft proposed figures were submitted to Cllrs but more time was needed to obtain quotations for work in the next financial year. Clerk to work on this before the next meeting and advise capping restrictions

#### 9. Grant Policy – open to applications

Councillors noted and Clerk to advise on website. However further discussion centred on the way in which the amount available was budgeted it being one of the largest amounts paid out. Further discussion to take place around precept setting exercise.

#### 10. Clerks Report - Notice Boards, Awards for All

##### 1. Notice Boards

The stage has been reached where the doors of the Notice Boards have or are about to fall off while the deteriorated condition of the main board allows Ingress of water resulting in damp and deterioration of notices. The situation has now gone beyond urgent and is a risk of injury for anyone using the notice boards. Noted by meeting.

##### 2. Cross Fingered Selfie's

An email from the National Lottery Community Fund 'requesting a crossed finger selfie, of a group involved in a project to be sent to them by 29<sup>th</sup> October'. It was passed to me on 18<sup>th</sup> October 2019.

Importantly thousands of people across the UK will post crossed finger selfies on social media on Tuesday 29 October to help celebrate 'The National Lottery's 25th birthday' as a way of saying thank you to National Lottery players for their huge contribution to charities and community groups across the UK.

"They said 'We'd love you to take part by posting your own selfie'."

Confirmed:

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Regrettably we were unable to meet to accomplish this deadline for this vitally important action due to the Clerks' and others commitments in publicising the Project.

11. Draft Local Plan – discuss proposals

The document had been circulated to Councillors prior to the meeting. A concern was traffic, including development traffic in the area. Clerk to extract details to present at next meeting.

12. Draft Queniborough Neighbourhood Plan – Discuss

A summary document had been circulated to Councillors prior to the meeting.

Work commenced on this plan in February 2017.

The pre-submission stages are well documented with steering group meeting minutes, consultation reports and gazette reports over time.

The Draft Neighbourhood plan will have a pre-submission Consultation commencing on 28<sup>th</sup> October to 9<sup>th</sup> December 2019 and is based on the existing Charnwood Local Plan 2011 to 2018 amongst other legislation e.g. revised National Planning Policy Framework published on 24<sup>th</sup> July 2018. The Draft Plan covers a large number of aspects to be considered from Housing to Employment and Business, Bio Diversity and Heritage and design etc. – the plan has a useful contents section which is linked to relevant paragraphs.

South Croxton is mentioned in relation to Queniborough Brook and hedgerows along the Quenborough Road – there may be other links too (see Page 35 of the plan).

Along with details of the plan there is a Neighbourhood Plan questionnaire for completion.

13. Unitary Proposals – Information

Two documents were published on the 11<sup>th</sup> October 2019, one by Leicestershire County Council consisting of 100 pages of justification for changing to a Unitary Council, the second from the District Councils of Leicestershire asserting that proposed changes to the structure were not supported by District Councils or MP's. Documents were circulated to Councillors.

14. Local Police Report this item considered earlier in the meeting

PCSO Harkerat was present at the meeting. Updated reports had been sent prior to the meeting with 2 items of note, one a burglary in School Lane and a second on Syston Road when items were stolen from a caravan. The reports have been included in the meeting working papers. A further request by a member of the public to report issues of unsociable behaviour in the Ridgemere Lane area were discussed directly with the PCSO outside the meeting. The Chair thanked PCSO Harkerat for his contribution to the meeting.

Confirmed:

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Date:

15. Correspondence received – Bus Service changes

Received from Safe and Sustainable Travel Team who have developed a Passenger Transport Policy Strategy PTPS. A series of meetings are planned, the Clerk undertaking to attend the meeting at Great Dalby Village Hall on 7<sup>th</sup> November at 1615. Having obtained a Draft Revised timetable from PTPS it became clear that the changes are to be drastic, a reduced service based on cost reduction and including the withdrawal of any service to Gaddesby. The Clerk will report back to the next meeting. Parishioners had been informed and were to attend the same meeting.

16. Opportunities for members of the public to speak

The Member of the public present suggested that the Parish Council should investigate what Parishioners wanted. A number of suggestions were made about street furniture maintenance and care of verges which were noted though reserving the interface with responsibilities of the District and County Councils. It was proposed that liaison with Parish Clerk on these issues would enable monitoring of actions to completion.

17. District Councillors Report

Cllr Daniel Grimley, Queniborough Ward, had submitted a report prior to the meeting which has been circulated to Councillors and added to the working papers on the meeting notification. The contents of the report were noted by the meeting and the clerk will thank Cllr Grimley for his input. The report is attached to these minutes.

18. Items for inclusion in future agenda

Street Furniture

Drains

Play a Part Survey (inc. John Preston)

Precept/Budgets

Draft Local Plan

LRALC Report

19. Date of Next Meeting

The next meeting will be held on 9<sup>th</sup> December 2019 starting at 6pm.

The meeting concluded at 7.45 pm

Confirmed:

Chairman

Date:

27	15/07/2019	P/19/1346/2	52 MAIN SREET	TREE WORKS - CONSERVATION AREA	NOT FORMAL CUNSLTATION	
28	12/07/2019	P/19/1347/2	4 HOME CLOSE	TREE WORKS - CONSERVATION AREA	NOT FORMAL CUNSLTATION	
29	13/08/2019	P/19/1615/2	8 SCHOOL LANE	TREE WORKS - CONSERVATION AREA	NOT FORMAL CUNSLTATION	
30	09/09/2019	P/19/1829/2	31 MAIN STREET	TREE WORKS	NOT FORMAL CUNSLTATION	
31	WEEK 37	P/19/1885/2	58 MAIN STREET	SINGLE STOREY REAR EXTN	GRANT CONDITIONALLY	Amendment to application P/19/0506/2 to include use of external render to rear and side elevations and replacement of window with bi-fold door
32	16/10/2019	P/19/2070/2	31 KINGS LANE	SS EXTENSION TO REAR	TO BE DECIDED BY 6 <sup>TH</sup> NOVEMBER 2019	

## Planning Update 4<sup>TH</sup> November 2019

### Local Police Report

Below is report for South Croxton Parish Council meeting.

2 incidents highlighted in 'red' have been reported since our last meeting.

- 1) On 17/09/2019 between 03:30hrs & 04:30hrs > SCHOOL LN - Entry to property via front ground floor window and items stolen. [ BD ]
- 2) On 15/10/2019 between 09:30hrs & 12:30hrs > SYSTON RD - Items stolen from a caravan parked on driveway of a property. [ T ]

Reported RTCs :-

- 1) 24/06/2019 > TWYFORD RD.
- 2) 25/07/2019 > BARSBY RD.
- 3) 10/10/2019 > SOUTH CROXTON RD

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BD = Burglary Dwelling  
BOTD = Burglary other than Dwelling  
TMV = Theft of Motor Vehicle  
TFMV = Theft From Motor Vehicle  
DMV = Damage to Motor Vehicle  
T = Theft  
RTC = Road Traffic Collision

## District Councillors Report

### Notes From the Borough Council.

Councillor Daniel Grimley, Queniborough Ward

### Ward Members Grant Scheme

A quick reminder that the Ward Member Grants are running again this year in Charnwood. I am encouraging community groups from throughout the Queniborough Ward to get in touch if they want to apply for a share of the £1000 available. Projects could include play / sport equipment, sports shirts etc.

### Phase 1 Broadnook Garden Suburb

The first phase of the proposed Broadnook Garden Suburb is coming to the Borough's Planning Committee this year as part of a hybrid outline and full planning application. The housing development is located between Birstall and Rothley development and will eventually provide 1650 dwellings including an assisted living village, a care home, employment uses community facilities. Phase 1 is for 193 dwellings.

### Consultation planned on updated vision for Charnwood's future

Charnwood Borough Council is reviewing its local plan which sets out how it will balance future growth in the area while making sure the environment is looked after and communities have the infrastructure they need.

The current local plan guides development until 2028 and the new draft Charnwood Local Plan looks further ahead until 2036.

On October 17, the Council's Cabinet will consider a proposal to hold a full public consultation on the new draft local plan.

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The draft Charnwood Local Plan 2019-36 includes:

retaining 382 acres of employment land in the current plan to help provide for 8,900 jobs needed in the borough until 2036

sustainable locations for an additional 7,300 homes to help meet demand up until 2036. These homes would bring around £43 million for local infrastructure including schools, health, roads and open spaces. More funding would be secured from partners

nearly 4,000 acres of open countryside identified for protection

sites identified for renewable energy to provide clean power for thousands of homes and reduce carbon emissions

proposals on more restrictions on houses in multiple occupation

restrictions proposed on hot food takeaways

retaining and strengthening policies on managing flood risk

More information is contained in the report going to Cabinet and on the Council website [www.charnwood.gov.uk/draftlocalplan](http://www.charnwood.gov.uk/draftlocalplan)

### **Councils' joint statement on local government in Leicestershire**

The seven district councils in Leicestershire have issued a joint statement following the publication of a document by the county council regarding local government structure in Leicestershire.

The statement, issued on behalf of Blaby, Charnwood, Harborough, Hinckley and Bosworth, Melton, North West Leicestershire and Oadby and Wigston district and borough councils, says: "The seven district councils in Leicestershire continue to work collaboratively to deliver highly-effective and efficient services to residents.

"Proposed changes to the structure of local government in Leicestershire failed to receive support last year from district councils or MPs.

"It is our view that better and cheaper services can be delivered through greater collaboration while keeping services local to the people who use them. There is an open invitation to the County Council to work with us on ideas for future collaboration."

Charnwood Borough Councillor for Queniborough Ward (including Barkby, Barkby Thorpe, Beeby, Hamilton Lea, Queniborough, South Croxton and part of Thurmaston)

Confirmed:

Chairman

Date: