

South Croxton Parish Council

Minutes of the Parish Council Meeting held on

Monday 2nd October 2019

at 6.00 pm in South Croxton Village Hall

Councillors present: Cllr JoAnn Charles (Chair), Cllr Elizabeth Norton, Cllr Paul Gant, Cllr Stephen Goodger

In attendance: Clerk – Mr SC Johnson

Meeting opened at 6.00pm.

1. Welcome

Cllr Charles opened the meeting and welcomed all present.

2. Apologies for Absence

County Councillor Brenda Seaton (by email), Cllr Dave Morris, Borough Councillor Daniel Grimley

3. Disclosure of Interests by Councillors for this meeting

There were no disclosures made at the start of this meeting.

4. Agree Minutes of meeting held on 2nd September 2019

The minutes were unanimously approved by Councillors and were duly signed by the Chair. Clerk to add the draft minutes to the website and file the copy.

5. Borough Councillor Report

No report due to absence of Cllr Grimley dealing with another matter.

6. Matters Arising from minutes of meeting held on 2nd September 2019

Minute No.

5. Purchase of maps from Water Authority at an approved cost of £55 has not been pursued as there is insufficient detail. An alternative from Groundsure is reported to cost £300. Councillors noted this information provided by email from Cllr Morris and decided not to proceed at this time.

7. Preparation of timeline of applications and appeals in relation to field on Barsby Road South Croxton is in progress – 6 hours have been spent to date.

11c. Planning Training session paperwork will be forwarded to Councillors during October. Clerk to action.

13c. Air ambulance clothing bank – advised to contact Golden Fleece. Noted by Councillors.

Under item 6 the issue of blocked drains was raised. Specific locations are:

a) South Manor Farm on South Croxton Road – opposite the T Junction.

b) Outside 38 Main Street South Croxton.

c) At Crossroads adjacent Barsby Road on South Croxton side.

Page 756

Confirmed:

Chairman

Date:

Further questions were asked at this point about a report of works carried out on Queniborough Brook, namely if the work considered routine maintenance which has been authorised/licenced. Councillors are to draft a letter to the owner of the land enquiring about the legitimacy of the changes.

7. Planning Matters

Updates to the table show 2 changes:

P/19/1829/2 advising of tree works. Planning papers including diagram showing the affected trees were tabled. As this application was for tree works in a conservation area comments by Councillors are not required by the Planning authority.

P/19/1885/2 refers to an amendment to application P/19/0506/2 to include use of external render to rear and side elevations and replacement of window with bi-fold door. No comments made.

Councillors requested that in future new planning applications be advised to them on receipt by the Clerk and that the applications received during a month be shown on the meeting agendas. Clerk agreed to do this.

8. Financial Matters

The appearance of uncleared cheques on the agenda was questioned – details of the cheques were requested by Councillors. Clerk to action.

The latest Bank Statements were compared with a document presented by the Clerk showing the Balances at the 2nd October 2019. Current Account Balance of £11450.14 and Business Reserve Account Balance of £9402.62 were confirmed by the meeting as correct. Income from the second part of the precept has been notified by Charnwood on their remittance advice 101216 dated 24th September 2019 which was tabled at the meeting. A summary of the Business Reserve Account on the document shows the Development Fund balance and the resultant Reserve Balance. Details of Vat amounts to be reclaimed are also recorded. The document is appended to these minutes.

Councillors queried how the estimated spend to the end of year was calculated. It was explained that this was available in the cash book layout where the estimated spend figures were assimilated from the budget spend up to this point in the year and what amount was yet to be spent. Variations occur where an item is under or over spent. The budget figures are directly related to the Precept. Copies of the Cashbook before and after updating with October entries is to be circulated to Councillors.

During signing of cheques a question was raised about the difference between the Clerks invoice and the cheque amount. This was a typing error -the cheque was correct at £133.97 rather than £139.97 on the invoice which will be corrected by the clerk.

9. Play a Part

Councillors requested a breakdown of costs provided by RCC at the outset of this project. Clerk to action.

Confirmed:

Chairman

Date:

The first meeting of the steering group took place on 27th September the purpose of which was to assess a survey document produced by RCC. This will be amended as required by RCC following comments made during the meeting. Draft Minutes of the meeting are appended to these minutes. It was resolved that a committee be formed to include both Parish Council members and those parishioners who have expressed an interest in the project. The next meeting is on 18th October 2019 at 1000 when County Councillor Brenda Seaton will attend.

10.Grants Policy

The revised proposal of conditions was considered by Cllrs and following discussion was unanimously approved and signed as adopted by the Chair. It was emphasised that the conditions must be fully applied to all grants including progress cheques throughout the accomplishment of the project. The clerk will publicise the policy on the website.

11.Clerks Report

- a) A brief report of the meeting held in Thurmaston on Wednesday 25th September 2019 concerning Phase 1 of the North East Leicester SUE was given by the Clerk with the aid of maps defining the extent of the development and problems of lack of detail for supporting facilities at this stage. The application is to be considered by Charnwood in December 2019.
- b) Clerk confirmed that the street Lighting modifications had been completed and that the cost for the work has now been invoiced and paid as authorised by this meeting. An earlier document stated that the new lanterns are to be guaranteed for 10 years, an arrangement between LCC and their supplier.
- c) A reminder of the email from CPRE concerning membership was tabled but rejected at this time.

12. Drains

This item was covered whilst discussing matters arising in item 6 of this agenda.

13.Correspondence Received

Emails received discussed during relevant items in meeting.

14. Opportunities for members of the public to speak

No Members present. However 4 instances of fly tipping were raised with photographs of tipping along Ridgemere Lane. Clerk to notify LCC.

In addition an email received regarding tipping on Kings lane will be dealt with by a note in the Village News letter (the Bridge) and the clerk will respond directly to the email.

15. Items for inclusion as future agenda items

Continuation of issues currently under discussion, Drains, Play a Part.

16. Date of Next Meeting

The next meeting will be held on 4th November 2019 @ 6.00pm

This meeting concluded at 1916 hrs.

Confirmed:

Chairman

Date:

2ND OCTOBER 2019 - ANNUAL POSITION

	Credit	Debit	
CURRENT Account Balance	11450.14		
Precept 2 - Advisory	5875.50		
vat REFUND TO CLAIM			
cash book	383.03		
Light			
recharge	156.99		
Light Mods	522.15		
Estimated Spend to yr end		7223.00	
LCC street light mods		3132.89	
Play a Part Grant		3950.00	
	18387.81	14305.89	4081.92

	Credit	Debit	
BUDGET Reserve Account	9402.62		
Dev Fund		6898.71	
	9402.62	6898.71	2503.91

Confirmed:	Chairman	Date:
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MINUTES OF MEETING – PLAY A PART

The meeting was the first of the steering group and was held on 27th September 2019 at 10 am in the Village Hall at South Croxton.

Present

Cllr Elizabeth Norton

Cllr Jo Charles

John Preston (RCC)

Charlotte Watson

Stephen Johnson – Clerk

1. A draft survey document was presented for consideration by the meeting.
2. Amendments were made to the draft survey document following discussion and a revised copy will be circulated by RCC for final agreement and testing, along with a web link for the online version by Friday 11th October 2019 prior to printing and delivery to residents. Arrangements were made for copying and delivery using existing networks within the community with three drop off points agreed for residents to return completed surveys.
3. Agreed for a separate Contact Details Form to be distributed along with the survey for people to complete and return if they are interested in supporting South Croxton Parish Council by being a part of a small 'Volunteer Playing Field Group' to help manage, develop and maintain the Playing Field.
4. Steering group members to upload returned surveys onto online system.
5. The steering group will become a committee/sub-committee of the Parish Council to ensure relevant data protection measures exist. Parish Council to determine at their next meeting on 2nd October 2019.
6. The Draft PSPO (Public Spaces Protection Order) policy applies to the South Croxton Playing Field
7. Key Dates were determined as follows:
 - 11th October 2019 – Testing and approval of amended survey document and online version prior to printing and distribution to Community
 - 18th October 2019 – Meeting with Councillor Brenda Seaton
 - 6th November – Closing date for survey completion
 - Completion of Project March 2020

Page 760

Confirmed:

Chairman

Date:

22	31/07/2018	P/18/1272/2	77 MAIN STREET	RESUBMISSION OF P/18/2077/2	WITHDRAWN	
23	26/03/2019	P/18/2101/2	TRAVELLERS SITE OFF MAIN ST	DETACHED DAY ROOM	GRANT CONDITIONALLY	
24	04/04/2019	P/19/0506/2	58 MAIN STREET	SINGLE STOREY REAR EXTN	GRANT CONDITIONALLY	
25	02/04/2019	P/19/0534/2	17 MAIN STREET	TREE WORKS INC TPO	GRANT CONDITIONALLY	
26	19/02/2019	P/19/0448/2	TRAVELLERS SITE OFF MAIN ST	DISCHARGE OF CONDITION 4	INVALID	
27	15/07/2019	P/19/1346/2	52 MAIN SREETT	TREE WORKS - CONSERVATION AREA	NOT FORMAL CUNSLTATION	
28	12/07/2019	P/19/1347/2	4 HOME CLOSE	TREE WORKS - CONSERVATION AREA	NOT FORMAL CUNSLTATION	
29	13/08/2019	P/19/1615/2	8 SCHOOL LANE	TREE WORKS - CONSERVATION AREA	NOT FORMAL CUNSLTATION	
30	09/09/2019	P/19/1829/2	31 MAIN STREET	TREE WORKS	NOT FORMAL CUNSLTATION	
31		P/19/1885/2	58 MAIN STREET	SINGLE STOREY REAR EXTN	GRANT CONDITIONALLY	Amendment to application P include use of external render elevations and replacement of bi-fold door
32						

Planning Update 2nd October 2019

Confirmed:	Chairman	Date:
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