

South Croxton Parish Council

Minutes of the Parish Meeting on Thursday 4th October 2018 at 18.30 in the South Croxton Village Hall

Councillors present: Cllr JoAnne Charles, Cllr Liz Norton, Cllr Stephen Goodger, Cllr Paul Gant

Councillors not present: Cllr Richard Spokes

In attendance: Cllrs Seaton, Grimley, and 2 residents

Apologies: Clerk - Stephen Johnson, Cllr Spokes.

Meeting opened at 6.31pm.

1. Welcome:
Cllr Charles opened the meeting and welcomed all present.
2. Apologies for absence:
Apologies from the clerk Stephen Johnson and Cllr Richard Spokes were accepted by the Council.
3. Disclosure of Interests:
None received.
4. Confirmation of the previous meeting minutes on 6th September 2018:
Proposed by Cllr Gant and seconded by Cllr Norton, the minutes were approved as a true record and duly signed.

Charnwood Borough Council/Leics County Council reports:

Both requested to give their reports at the start of the meeting, due to further commitments.

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Confirmed:

Chairman

Date:

Cllr Grimley reported – that the 5year Housing requirement had now been met by Charnwood Borough Council and in fact stood at 5.93 years due to the new calculation guideline, which now include students and nursing homes accommodation. This allows the Borough Council more control over planning applications and gives the Borough Council the ability to refuse unsuitable planning applications. A new planning application for Leicester City Football Club training ground and club is in the process of being submitted for Seagrave.

The Queniborough Ward has been issued with a grant facility of £1000.00, bids are required to be submitted before the end of the year.

There has been a review of Polling Stations within the borough some additions will occur but this does not affect South Croxton, the Village Hall will remain as the polling station.

Cllr Seaton reported – that the 5 year housing requirement although met under the current guideline is still open to challenge.

Cllr Seaton had spoken to Helen Robinson Charnwood Borough Council Planning enforcement officer – who had met with the travellers agent on Monday 1st October regarding the site, as footing had been started for a dayroom, which was simply shown as a structure on the original plans without showing any use and not picked up by the inspectorate. Cllr Grimley suggested arranging a meeting with the Enforcement Officer and Department Head - Richard Bent in order to clarify the current status of the planning for the site, all agreed this. Clerk to also confirm arrangement with the planning department.

Cllr Seaton asked for an update on the Playing field grant application – the deadline for this round of grants has passed, the application was submitted but due to the change of clerk – bank statements showing the current clerks details could not be obtained from the bank in time as the bank was unable to effect the change of details and issue a bank statement in the time scale available. These details have now been completed and the application can be submitted for the next round of grants in January. The RCC are aware of the situation – Jo Lowe is on leave from the RCC until January 2018, although we have a new Co-ordinator.

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Cllr Seaton then asked if there were any highways issues that she could help with - it was requested that the pot holes and fly tipping on the Ridgemere be reported, along with a request for white lines and slow road markings along Main Street be repainted.

Cllrs Seaton and Grimley were thanked for their reports and they then left the meeting.

Police report – PCSO6164 Harkit Sanghera

Between 01/06/2018 to 30/09/2018 – 1 crime has been reported:

Diesel Fuel and work tools were stolen from a combine Harvester parked in a field near Ridgemere Lane.

5. Clerks report:

Insurance Cover – does not cover the street furniture including streetlights, quotes will be obtained for the additional cover and detailed at the next meeting.

Village Hall – A request form the VHC has been received for the goal nets to be reinstated and the steps be cleared of over grown hedge, as they have a potential booking from a group wanting to use the hall and playing fields for children’s football coaching – it was felt that further information would be required as to the number and ages of the children taking part, a risk assessment would also be required and confirmation of insurance cover, clerk to action and report back. The Queniborough Ward grant would possibly be available, as a means of covering the cost of new nets.

6. Planning Applications:

20C Main Street – P/18/1701/2

Single Storey extensions to the rear of the dwelling – the plans were viewed by all present, it was felt that no comments were required by the parish council, as the extensions were to the rear of the house so visual impact was kept to a minimum with current landscaping in place.

7. Financial matters:

Expenditure –

Clerk Expenses	£ 20.10
Clerks Wages	£126.49
HMRC	£ 31.60
Payroll	£ 54.00
2Commune	£ 30.00
Technical Turf	£ 78.41

All expenditure agreed and cheques duly signed.

Audit -

The accounts have been prepared for an audit, although we do qualify for an exemption, but it was felt that it was prudent to have the accounts 2017/2018 audited due to the change of clerk. The clerk has obtained a quote from the LRALC for their audit services £200.00. Clerk to progress.

8. Street Lighting:

The street lighting conversion has been agreed at a cost of £2610.74 plus VAT for the remaining 4 lamps to go ahead, LCC will undertake the necessary work. Further explanation was required before the Servicing contract could be signed – agenda item for next meeting.

9. Neighbourhood Plan:

Planning consultant options – to be held over for the next meeting.

10. Correspondence Received:

Village Hall Committee – A letter was received from the Chair to the Chair of the Parish Council requesting funds for:

Year ending December 2016

Use of the Hall	£	550.00
Maintenance	£	44.00
Running Costs	£	1241.00
Total	£	1835.00

Year ending December 2017

Use of the Hall	£	550.00
Maintenance	£	1730.00
Running Costs	£	1593.00
Total	£	3873.00

Grand Total	£	5708.00
Less Cheque Issued		£3200.00
Amount Requested		£2508.00

A cheque was issued to the VHC for £3200.00 on 1st February 2018 relating to the VHC running costs and including the rent cost for 2016 and 2017. A letter covering the Parish Councils policy for the distribution of funds from the Community Contribution Fund was sent on the 30 April 2018 giving details of the funds that are currently available to be applied for by village organisations, which are as detailed in the letter:

Parish council year 2017/18	£1252.00
Current financial year ending 2018/19	£2765.00

Clerk to look into this matter for the next meeting, before any further comment to the VHC.

A resident – handed out an open letter addressed to the chair, this will be looked into fully and comments taken on board. Clerk to assist.

Noticeboards – A resident provided the parish council with photographs of local noticeboards and their costs, to assist with the current review of replacing the existing noticeboards, we are still awaiting quotes before any decision can be made.

General correspondence received

- a) Wicksteed play equipment – noted
- b) Glasdon – street furniture brochure – noted
- c) Royal Mail – Scam Mail – noted
- d) Charnwood Community Lottery has now been launched – noted
- e) Clerks & Councils Direct Newsletter – noted

11. Opportunity for members of the public to speak:
Occurred during the relevant items

12. Items for inclusion as a future agenda items:
a) Village Hall Correspondence
b) Residents Correspondence

13. Date of next meeting 8th November 2018.

Confirmed:

Chairman

Date: