

# South Croxton Parish Council

## Minutes of the Parish Council Meeting held on

**Monday 2<sup>nd</sup> September 2019**

**at 6.00 pm in South Croxton Village Hall**

Councillors present: Cllr JoAnn Charles (Chair), Cllr Elizabeth Norton, Cllr Paul Gant, Cllr Dave Morris, Cllr Stephen Goodger

In attendance: Clerk – Mr SC Johnson, PCS Harkit Sanghera – Thurmaston, Leicestershire Police

Meeting opened at 6.00pm.

### 1. Welcome

Cllr Charles opened the meeting and welcomed all present.

(a typo was noted on the Agenda and corrected before the meeting – Current Account Balance should be £11735.48 and not £11753.48)

### 2. Apologies for Absence

Borough Councillor Daniel Grimley, County Councillor Brenda Seaton (both by email).

### 3. Disclosure of Interests by Councillors for this meeting

There were no disclosures made at the start of this meeting.

### 4. Minutes of meeting held on 1<sup>st</sup> July 2019

The Parish Council meeting minutes were amended on page 748 and 749 to show that of the £2500 transfer from the Current Account to the Business Account £500 represented the annual top up made to the Reserve Funds. The minutes were unanimously approved by Councillors following this amendment and were duly signed by the Chair. The Clerk to add the minutes to the website.

### 5. Borough Councillor Report

An opportunity was given to PC Harkit to address the meeting. He reported that on 31<sup>st</sup> July 2019 fuel was stolen from commercial spraying equipment at a property on Main Street. No further crimes were reported. Discussion took place about noise from motorcycles and continued parking issues – these issues were noted by PC Harkit and are to be monitored. PC Harkit here left the meeting.

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There was no report from the Borough Councillor at this meeting due to a clash of dates with a Borough Council meeting.

### 6. Matters Arising from minutes of meeting held on 1<sup>st</sup> July 2019

Minute No.

3. Members Registers of Interest Forms – copies sent to CBC.

5. Unable to address issue of missing items from weekly planning list at Planning Training session due to takeover of discussion by some Councillors – to be pursued by email.

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Confirmed:

Chairman

Date:

5. Further investigation of drainage to be resumed following supply of suitable map of area.  
Note: Cllr Morris to provide details for purchase of appropriate map from water authority to Clerk at a cost of £55. Cllrs approved expenditure.

6. Authorisation to transfer of cash between Current and Deposit Bank Accounts has been completed.

#### 7. Planning Matters

A current version of the planning update sheet was presented to the meeting. It was noted items 21 and 23 of the sheet were duplicates, one was lined through.

Additional items added since the last meeting are shown on the sheet at item numbers 27 to 29. Details of items 27 and 28 had been sent to Councillors prior to the meeting.

Notification of Item 29 came from the weekly Planning list and was not presented as a separate item. The item 29 details were sent to Cllrs immediately following the meeting. In all three cases the tree works were non TPO – being in a conservation area they were not subject to formal response by Cllrs.

13	21/08/2018	P/18/1632/2	THE HOVEL SYSTON ROAD	DISCHARGE OF CONDITIONS	PART DISCHARGE	CONDITIONS 3,5,7,8
14	07/09/2018	P/18/1733/2	26 SCHOOL LANE	TREE - FELLING ONE MAPLE	GRANT	NO TPO
15	07/01/2019	P/18/2481/2	33 MAIN STREET	SS SIDE EXTENSION	GRANT	CONDITIONALLY
16	15/01/2019	P/18/2580/2	LAND SOUTH OF S/CROXTON ROAD	SCREENING OPINION - SOLAR FARM	FINAL DECISION	EIA NOT REQUIRED
17	17/09/2018	P/18/1701/2	20C MAIN STREET	SS EXTENSION TO REAR	GRANTED	LISTED BLDG CONSTRAIN
18	10/10/2018	P/18/1980/2	24 SCHOOL LANE	EXTENSION TO REAR OF PROPERTY	GRANT	UNCONDITIONALLY
19	07/12/2018	P/18/2041/2	PADDOCK 3 TURNS LANE	NEW VEHICULAR ACCESS	GRANTED	CONDITIONS
20	06/11/2018	P/18/2077/2	77 MAIN STREET	NEW BUILD	REFUSED	
<del>21</del>	<del>26/03/2019</del>	<del>P/18/2101/2</del>	<del>TRAVELLERS SITE</del>	<del>ERECTION OF DETACHED DAYROOM</del>	<del>GRANT</del>	<del>CONDITIONS</del>
22	31/07/2018	P/18/1272/2	77 MAIN STREET	RESUBMISSION OF P/18/2077/2	WITHDRAWN	
23	26/03/2019	P/18/2101/2	TRAVELLERS SITE OFF MAIN ST	DETACHED DAY ROOM	GRANT CONDITIONALLY	
24	04/04/2019	P/19/0506/2	58 MAIN STREET	SINGLE STOREY REAR EXTN	GRANT CONDITIONALLY	
25	02/04/2019	P/19/0534/2	17 MAIN STREET	TREE WORKS INC TPO	GRANT CONDITIONALLY	
26	19/02/2019	P/19/0448/2	TRAVELLERS SITE OFF MAIN ST	DISCHARGE OF CONDITION 4	INVALID	
27	15/07/2019	P/19/1346/2	52 MAIN SREETT	TREE WORKS -CONSERVATION AREA	NOT FORMAL CONSULTATION	
28	12/07/2019	P/19/1347/2	4 HOME CLOSE	TREE WORKS -CONSERVATION AREA	NOT FORMAL CONSULTATION	
29	13/08/2019	P/19/1615/2	8 SCHOOL LANE	TREE WORKS -CONSERVATION AREA	NOT FORMAL CONSULTATION	

P/12/0448/2, item 26 on Planning Update sheet, was discussed and it was questioned which application conditions it referred to. This was clarified with CBC following the meeting and Cllrs informed that Condition 4 referred to the Appeal Ref. APP/X2410/W/17/3168611 on Page 7 and 8 of that report. Councillors have requested that the Clerk prepare a full time line of the applications on the traveller's site with details giving reason for application and response from Planning Department in each case. Clerk to action.

#### 8. Financial Matters

The latest Bank Statements were checked against a document presented by the Clerk showing the Balances at the 2<sup>nd</sup> September 2019. Current Account Balance of £11735.48 and Business Reserve Account Balance of £9401.07 were confirmed by the meeting as correct. For the Current Account anticipated income from the second part of the precept and from reclaim of Vat amounts were set against budgeted expenditure for the remainder of the year resulting in an estimated surplus of £2750.13. Similarly the Business Reserve Account Balance was set against the Development Fund Balance showing a Reserve balance of £2502.36. The document is attached at the end of minutes titled 2<sup>nd</sup> September 2019 Annual Position. Cheques submitted for signing at the meeting are not included in the figures.

A 1<sup>st</sup> quarter balance sheet (attached to these minutes) was presented to the meeting showing the balance between the Cash Book and Bank Accounts. This was acknowledged by Cllrs though they requested information showing the spend to date of the precept/budgeted items. The Clerk demonstrated that this was shown in the Cash Book and agreed to send the document as a file at the end of each quarter to enable Cllrs to chart progress of spend. The cashbook file was sent following the meeting to illustrate the layout. Cheques were presented for signatures with supporting invoices in order of payment. Councillors verified and agreed each invoice against cheque value before signing.

#### 9. Play a Part

Cllr Seaton has requested a meeting on this item and this has been agreed to be held in South Croxton on 18<sup>th</sup> October 2019 at 10.00am.

John Preston, RCC, is also requesting a meeting of the Steering Group and has provided a list of possible dates. Cllrs have opted for an evening meeting in September TBD.

#### 10. Small Grants – reassess procedures

Clerk submitted a revised proposal of conditions for consideration by Cllrs and this will be raised at the next meeting on 2<sup>nd</sup> October 2019.

#### 11. Clerks Report

- a) Cllrs were reminded of a meeting to be held in Thurmaston on Wednesday 25<sup>th</sup> September concerning Phase 1 of the North East Leicester SUE. Cllrs to advise who will attend.
- b) Clerk confirmed that the street Lighting modifications had been completed according to an email from LCC and that the cost for the work would be as previously advised.
- c) The outcome of the Planning Training session held at CBC Offices will be circulated to Cllrs in the near future.

## 12. Drains

Awaiting suitable maps, see above in Matters arising.

## 13. Correspondence Received

a) Dog Control – Cllrs declined to comment on the Draft Public Spaces Protection Order to be published in 2020.

b) Grass Cutting – Cllrs requested that cutting of grass verges remain unchanged – Clerk to notify Highways.

c) Air Ambulance Clothing Bank

It was decided that the only available space for a Clothing Bank is in the car park of the Golden Fleece – Clerk to inform that application should be made by the AA direct to the Pub.

## 14. Opportunities for members of the public to speak

No Members present.

## 15. Items for inclusion as future agenda items

Travellers site (under Planning Updates), Small Grants procedure,

The meeting concluded at 1910 hrs. The next meeting will be held on 2<sup>nd</sup> October 2019 @ 6.00pm

### 2ND SEPTEMBER 2019 - ANNUAL POSITION

	income	expend	
CURRENT Account Balance	11735.48		
SPEND to yr end		8840.13	
LCC street light mods		3132.89	
Play a Part		3950.00	
Precept 2	5875.50		
vat			
cash book	383.03		
Light			
recharge	156.99		
Light Mods	522.15		
	18673.15	15923.02	2750.13
=====			
BUDGET Reserve Account	9401.07		
Dev Fund		6898.71	
	9401.07	6898.71	2502.36

Confirmed:

Chairman

Date:

**QUARTERLY STATEMENTS****SOUTH CROXTON Parish Council****Statement of Accounts****Bank Reconciliation as at 30th June 2019****Cash in Hand at 1st April 2019**

(per cash book)

Current Account	8016.49
Business Reserve Account	5100.50
0.00	
Total	13116.99

**Add**

Receipts 01.04.19 to 30.06.19(per cash book) 11584.95

**Less**

Payments 01.04.19 to 30.06.19	2914.29
(per cash book)	
Previous period unrepresented cheques	0.00
<b>Total</b>	<b>21787.65</b>

**Cash in Hand per Bank Statements 30.06.19**

Current Account	16684.61
Business Reserve Account	5103.04
0.00	
Total	21787.65
Less unrepresented Cheques	0.00
Add Receipts in Cash book not banked	0.00
<b>Adjusted Bank Balance at 30.06.19</b>	<b>21787.65</b>

Confirmed:

Chairman

Date: