

Virtual Annual Parish Council Meeting Agenda

South Croxton Parish Council

Members of South Croxton Parish Council are hereby summoned to a Virtual Annual Parish Council meeting on 18th May 2020 AT 6.00 PM

Members of the public can take part (see advice on website News)

Note: the agenda/working documents are accessible via the Parish Council website.

1. Welcome to the meeting and explain procedure
2. Election of Chairman and Vice Chairman and signing of Acceptance of Office
3. Apologies for absence
4. Disclosures of Interest and Dispensation by Councillors – Confirm Register of Members Interests
5. Approve and sign minutes of the Parish Council meeting held on 2nd March 2020 and the Virtual Extraordinary Parish Council meeting held on 27th March 2020
6. Borough Councillor Report - delivered as a document
7. Police Report - delivered as a document
8. Matters arising from minutes of the Parish Council meeting held on 2nd March 2020 and the Virtual Extraordinary Parish Council meeting held on 27th March 2020
9. Review of Policies
10. Planning matters – Travellers site
11. Financial matters as follows:

a) Bank Accounts and Reserves

Statement Current Account Balance	£ 9819.64
Estimated Income to year end	£ 6826.17
Total	£ 16645.81
Estimated spend to year end	£ 11751.00
Estimated Current Account Balance	£ 4894.81
Statement Reserve Account Balance	£ 9415.20

b) Cheques to be approved at meeting & signed with appropriate distancing measures

LRALC (Subs)	£ 149.17	Chq No. 904
HMRC (April)	£ 33.40	Chq No. 905
HMRC (May)	£ 33.60	Chq No. 906
Clerk Wages (April)	£ 134.17	Chq No. 907
Clerk Wages (May)	£ 133.97	Chq No. 908
LCC (Street Lighting)	£ 519.14	Chq No. 909
Grass Cutting	£ 80.00	Chq No. 910
Insurance	£ 333.58	Chq No. 911
Total Value	£1417.03	

12. Internal Auditors Report
13. Audit - AGAR (Annual Governance and Accountability Return) – for approval at meeting & signed with appropriate distancing
14. Play a Part Project – Update
15. Clerks Report – Internal Auditor appointment letter & Grass cutting contract approval by meeting
16. Notice Boards
17. Drains – Update (including Brook issues)
18. Correspondence received
19. Opportunity for members of public to speak by permission of Chair and limited to 3 minutes
20. Items for inclusion on future agenda
21. Date of next meeting – TBD

Stephen Johnson - Clerk to South Croxton Parish Council (Agenda published on 12th May 2020)